



MINUTES
SPRING GROVE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REORGANIZATION / VOTING MEETING

DATE/TIME of MEETING: **December 6, 2021 @ 7:00 PM**

LOCATION of MEETING: **SPRING GROVE AREA MIDDLE SCHOOL**
 244 OLD HANOVER ROAD, SPRING GROVE, PA
 LGI ROOM #242

ATTENDANCE: **The following School Directors were in attendance:**
Karen Baum, Ben Ramsay, Michael Ritz, Rachel Rohrbaugh,
Rodney Shearer, Doug Stein, Dave Trettel, Doug White, Nicole Wilson

The following School Directors were absent:

**The following Spring Grove Area School District Administrators
were in attendance:**
Dr. George W. Ioannidis, Superintendent
Dr. Steve Guadagnino, Assistant Superintendent
Mr. Mark Czapp, Director of Business Operations / Board Secretary
Ms. Karyn Brown, Director of Pupil Services

The Spring Grove Area School District Board of School Directors met for the purpose of reorganization in accordance with appropriate sections of Article IV of the School Laws of Pennsylvania, as amended, and for its session on Monday, December 6, 2021. Mr. Mark Czapp, Director of Business Operations / Board Secretary, called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited, and a moment of silence was observed. Roll call taken by the Board Recording Secretary reflected four holdover board members present: Karen Baum, Doug Stein, Dave Trettel, and Doug White.

Czapp opened the floor to public comment related to reorganization agenda items. There was none.

Czapp called for nominations from among holdover members for a Temporary President to conduct elections and reorganization for the upcoming year. Trettel nominated Karen Baum as Temporary President. White concurred. With no further nominations, Trettel moved to close nominations. Stein seconded. Voice vote was unanimous to close nominations. Stein moved to approve Karen Baum as sole nominee. White seconded. Voice vote was unanimous, and Karen Baum was named Temporary President.

Baum invited Mark Czapp, Board Secretary, to read the official Certificates of Election as certified by the York County Board of Elections. After tabulating the votes cast at the General Election held on November 2, 2021, Rachel Rohrbaugh, Michael Ritz, Rodney Shearer, and Nicole Wilson were duly elected to the office of School Director for a four-year term. Benjamin Ramsay was duly elected to the office of School Director for a two-year term.

Newly elected and re-elected officials stood and were administered the official Oath of Office by Notary Public, Suzanne Sterner, and took their seats at the board table.

Baum asked for nominations for President for 2022. Trettel nominated Rachel Rohrbaugh. With no further nominations, Ritz moved to close the nominations. White seconded. Voice vote was unanimous to close the nominations. Ramsay moved to approve Rohrbaugh as the sole nominee. White seconded. Motion was unanimously approved by voice vote, and Rohrbaugh was named Board President for the ensuing 2022 year.

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As newly elected Board President, Rohrbaugh asked for nominations for Vice President for 2022. White nominated Doug Stein. Ramsay nominated Dave Trettel. Baum moved to close nominations. Ritz seconded. Voice vote was unanimous to close the nominations.

Rohrbaugh called for a roll call vote, directing each board member to cast his/her vote by naming the individual of choice as Vice President. Stein, Baum, and White cast their vote naming Doug Stein. Trettel, Wilson, Ritz, Ramsay, Shearer, and Rohrbaugh cast their vote naming Dave Trettel. By majority roll call vote, Dave Trettel was named Vice President for the 2022 year.

Rohrbaugh asked for nominations of School Board Treasurer to fill the current vacancy. Ramsay nominated Doug White. Trettel moved to close nominations. Ritz seconded. Voice vote was unanimous to close the nominations. Ritz moved to approve White as the sole nominee. Baum seconded. Motion was unanimously approved by voice vote, and White was named Board Treasurer, effective immediately through June 30, 2022.

Rohrbaugh reported that a 2022 confidential board member listing was placed at board members' seats. Rohrbaugh noted that a draft listing of 2022 Committees of the Board of School Directors was also shared with board members, and asked that members respond to Suzanne Sterner prior to December 13th to request any changes and/or specify particular areas of interest. The Board will be asked to approve 2022 Committees at the January 10, 2022, Directors' Study Forum.

Trettel moved and White seconded a motion to adjourn the reorganization meeting, approved by unanimous voice vote.

SUPERINTENDENT'S REPORT:

Ioannidis congratulated elected and reelected board members. He reported that the recent Amicus Brief application was denied. Ioannidis stated that names of students of the month for November and December will be recognized in coming weeks and will be shared with board members in January. The Spring Grove Area Educational Fund Annual Report will also be an informational item shared in January.

PUBLIC COMMENT:

There was no public comment related to regular session agenda items.

CORRESPONDENCE:

There was no correspondence.

LEGISLATIVE UPDATE:

Ioannidis indicated one or two days remain for legislators to be in session this calendar year. Federal activity is taking place that has not yet reached the state level, and oral arguments will be heard in front of the Supreme Court on December 8th related to face coverings; afterward, we will share out with families as appropriate.

YORK COUNTY SCHOOL OF TECHNOLOGY REPORT:

Trettel noted that at the November 23rd meeting, permission was granted to forward the proposed 2022-2023 YCST budget to the school districts. Czapp confirmed that Spring Grove received the proposed budget. Trettel reported that Elizabeth Hennigan, 11th grade Spring Grove resident and Culinary Arts major, was recognized as a YCST student of the month.

YORK ADAMS ACADEMY REPORT:

Baum reported that winter graduation is scheduled for tomorrow evening at the York Learning Center, with one Spring Grove resident-student on the list to graduate.

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APPROVAL OF MINUTES:

1. Trettel moved and White seconded approval of the Regular Voting Meeting Minutes of November 22, 2021. The motion was approved by majority voice vote of eight members. Shearer abstained.

TREASURER'S REPORTS:

There was no report.

BUSINESS/FINANCE REPORT:

2. Following a report of the Budget and Finance Committee's recommendations read by Doug White, White moved and Ramsay seconded the following:
 - A. Approval to disburse December 2021 Accounts Payable checks, with formal presentation of those disbursements in January 2022.
 - B. Acceptance of the School District's annual financial audit for the period ending June 30, 2021, as submitted by Kochenour, Earnest, Smyser & Burg, Certified Public Accountants.

Vote by roll call resulted in the motion carrying with Ramsay, Wilson, Trettel, Baum, Stein, White and Rohrbaugh voting in favor. Shearer and Ritz abstained.

3. Following a report of the Buildings and Grounds Committee's recommendations read by Doug White, White moved and Ramsay seconded the following:
 - A. Approval to award the Spring Grove Area School District Site Water Service Renovations Bid to York Excavating Co. LLC in the amount of \$369,369.00 to complete renovations at the Technology Center and Spring Grove Elementary School.

Vote by roll call resulted in the motion carrying with a unanimous vote by all board members.

The following mandated fire drills were entered into the minutes:

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
New Salem Elementary	11/09/2021	1	21
Paradise Elementary	11/11/2021	1	27
Spring Grove Elementary	11/19/2021	1	26
Spring Grove Area Intermediate School	11/22/2021	2	8
Spring Grove Area Middle School	11/01/2021	2	18
Spring Grove Area High School	11/17/2021	4	26

MANAGEMENT REPORTS:

4. Following a report of the Policy Committee's recommendations read by Karen Baum, Baum moved and Wilson seconded the following:
 - A. Approval for Dave Trettel to continue as representative and Rodney Shearer to be appointed as alternate on the York County School of Technology Joint Operating Committee, to fulfill a three-year term that will end on December 31, 2024.
 - B. Approval for Bill Stiles, Buildings and Grounds Manager, to continue as district representative on the Lincoln Intermediate Unit #12 Joint Building Authority for a five-year term commencing on January 1, 2022 and ending on December 31, 2026.

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- C. Acknowledgment and/or acceptance of the following grant in accordance with Board Policy No. 702, Gifts, Grants and Donations:

- 1) A monetary grant in the amount of \$5,000.00 from Chesapeake Bay Trust to support the Environmental II students' construction of a new bridge on the wetlands (*located on district property, to the rear of the high school cafeteria/metal shop area*).

Vote by roll call resulted in the motion carrying with a unanimous vote by board members.

5. Following a report of the Personnel Committee's recommendations read by Doug Stein, Stein moved and Staub seconded the following:

- A. Approval of the following resignations:

- 1) Boys' Varsity Head Tennis Coach – Ms. Holly Metzger-Brown, effective November 12, 2021, for personal reasons.
- 2) Girls' Varsity Head Tennis Coach – Ms. Holly Metzger-Brown, effective November 12, 2021, for personal reasons.
- 3) Girls' Varsity Assistant Tennis Coach – Ms. Nicole Harlacher, effective November 12, 2021, for personal reasons.

- B. Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Spring Grove Elementary School Principal – Mr. Noah Stachelek, effective February 1, 2022, or earlier if/as negotiated with the current employer. Compensation established and prorated at an annual rate of \$108,000.00.
- 2) Paradise Elementary – Instructional Assistant Special Education - Life Skills Support – Ms. Stephanie Bentzel, effective December 7, 2021. Compensation established at \$12.48 per hour for 7 hours per day, 180 days per year.
- 3) Spring Grove Area High School Instructional Assistant – Special Education – Personal Care – Ms. Ashley Freyman, effective December 7, 2021. Compensation established at \$13.75 per hour for 7 hours per day, 180 days per year.
- 4) Spring Grove Area Middle School Instructional Assistant – Special Education – Personal Care – Ms. Carly Knapp, effective December 7, 2021. Compensation established at \$13.00 per hour for 7 hours per day, 180 days per year.
- 5) Spring Grove Area High School Full-Time Custodian (2nd Shift) – Mr. Christian Kidd, effective December 7, 2021. Compensation established at \$12.88 per hour for 8 hours per day, 260 days per year.
- 6) Spring Grove Area High School Part-Time Custodian (2nd Shift) – Mr. Trenton Starkweather, effective December 7, 2021. Compensation established at \$12.88 per hour for 4 hours per day, 260 days per year.

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- 7) Spring Grove Area High School Nutrition Support – Ms. Debra Patterson, effective December 7, 2021. Compensation established at \$12.00 per hour for 4 hours per day, 180 days per year.

- C. Approval of the following additional coach for the 2021-2022 Winter Season, with compensation determined by the Coaches' Salary Matrix, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment as a result of a delayed, shortened, or canceled seasons due to COVID-19:

Job Title	Coach Name	Stipend
Swimming and Diving - Varsity Assistant Coach	James Gingerich	\$ 2,909.00

- D. Approval of the following individual pending receipt of clearances and completed Act 168 disclosure forms from previous employers, with compensation established at \$10.25 per hour:

- 1) Rylee Zedek, Student Instructional Assistant

- E. Approval of the following Act 86 substitute for a maximum of 20 days for the 2021-2022 school year at a rate of \$110.00 per day, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Cameron Tinner

- F. Approval of the following classified substitutes for the 2021-2022 school year at the hourly rates indicated on the Support Staff Compensation (Minimum Salary) Matrix, provisionally hired pending receipt of updated clearances, and completed Act 168 disclosure forms from previous employers:

- 1) McKenna Clark
- 2) Julia Demers
- 3) Kaylee Miller
- 4) Breyonna Mummert
- 5) Isaac Rinehart

Vote by roll call resulted in the motion carrying with a unanimous vote by board members in favor.

Ioannidis welcomed and congratulated Noah Stachelek, seated in the audience, as the newly appointed Spring Grove Elementary School Principal.

ADJOURNMENT:

Trettel moved for adjournment at 7:27 PM. Baum seconded. The meeting adjourned by unanimous voice vote.

RESPECTFULLY SUBMITTED BY:

Mark A. Czapp,
Director of Business Operations/Board Secretary