



AGENDA

VOTING MEETING / DIRECTORS' STUDY FORUM

of the Spring Grove Area School District Board of School Directors

Monday, April 11, 2022, NOTE MEETING START TIME OF 6:00 PM

Spring Grove Area Middle School, LGI Room #242, 244 Old Hanover Road, Spring Grove, PA

I. 5:45 PM - Executive Session for Personnel and Student Discipline

VOTING MEETING

II. Call To Order

MRS. RACHEL ROHRBAUGH

- A. Flag salute and moment of silence
- B. Roll call
- C. Documented or announced reasons for known absences
- D. Announcements regarding Executive Sessions held since last sunshine meeting:

- 1) March 28, 2022, for Negotiations and Personnel

III. Formal and Informal Requests to Address the Board

IV. Possible Board and/or Administration Response to Public Comment

V. Correspondence

MRS. RACHEL ROHRBAUGH

VI. Action Voting Items (*Motion and second needed, roll call vote*)

- | | |
|------------------------|--------------------|
| A. Budget & Finance | MR. DOUG WHITE |
| B. Buildings & Grounds | MR. RODNEY SHEARER |
| C. Policy | MRS. KAREN BAUM |
| D. Personnel | MR. DOUG STEIN |

VII. Adjournment of Action Voting Meeting (*Motion and second needed, voice vote*)

DIRECTORS' STUDY FORUM MEETING

I. Call To Order

MRS. RACHEL ROHRBAUGH

II. Formal and Informal Requests to Address the Board

III. Possible Board and/or Administration Response to Public Comment

IV. Business and Finance Committee

- | | |
|-----------------------|----------------|
| A. Budget and Finance | MR. DOUG WHITE |
|-----------------------|----------------|

- 1) Continuation 2022-2023 Proposed General Fund Budget – *M. Czapp*
- 2) Proposed Nutrition Services Fund Budget – *M. Freestone*

B. Buildings and Grounds

MR. RODNEY SHEARER

- 1) Proposed RCRCF Final Agreement with YMCA – *G. Ioannidis*

V. Management Committee

A. Policy

MRS. KAREN BAUM

- 1) Policy No. 903: COMMUNITY, Public Participation in Board Meetings

B. Personnel

MR. DOUG STEIN

- 1) Proposed Voting Action Items / April 25, 2022, Regular Voting Meeting

VI. Program Committee

A. Curriculum

MRS. NICOLE WILSON

- 1) Proposed New/Revised Curriculum, 2022-2023 – *S. Guadagnino*

VII. Planning (*Items to be considered for future agendas*)

VIII. Adjournment (*Motion and second needed, voice vote*)

IX. Executive Session for Personnel (*Closed to public*)



BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **PROPOSED 2022-2023 GENERAL FUND BUDGET** – Approval of the Proposed General Fund Budget for the 2022-2023 fiscal year, with total revenues of \$73,475,719, total expenditures of \$77,471,487, with the shortfall of \$972,035 to be funded from the General Fund Unreserved Fund Balance and setting the real estate tax millage rate at 25.1763 mills, an increase of 1.084 mills from the millage rate of 24.0922; in addition, earned income tax of ½% and real estate transfer tax of ½% under Act 511.
- B. **2022-2023 FINAL BUDGET NOTICE** – Approval of the attached Final Budget Notice, which gives notification to the public that the 2022-2023 Proposed Final Budget for the General Fund is available for public inspection and states intention to present for adoption as a Final Budget at the May 23, 2022, school board meeting, allowing for amendments before final adoption.
- C. **2022-2023 PROPOSED FINAL BUDGET RESOLUTION** – Approval of the attached Resolution Authorizing 2022-2023 Proposed Final Budget Display and Advertising, supporting the Final Budget Notice.

SPRING GROVE AREA SCHOOL DISTRICT

Final Budget Notice

NOTICE is given that the Proposed Final Budget for the General Fund of Spring Grove Area School District for the 2022-2023 fiscal year in its most recent form is available for public inspection at the school district offices, 100 East College Avenue, Spring Grove, Pennsylvania, and will be presented for adoption as a Final Budget at a school board meeting to be held in the Large Group Instruction Room (#242) of the Spring Grove Area Middle School, 244 Old Hanover Road, Spring Grove, Pennsylvania, at 7:00 p.m. on May 23, 2022. The budget may be amended before final adoption.

Mark A. Czapp, Secretary

SPRING GROVE AREA SCHOOL DISTRICT

Resolution Authorizing Proposed Final Budget
Display and Advertising

RESOLVED, by the Board of School Directors of Spring Grove Area School District, as follows:

1. The proposed Final Budget of the School District for the 2022-2023 fiscal year on form PDE 2028 as presented to the School Board shall be considered the proposed Final Budget of the School District for the 2022-2023 fiscal year and shall be made available for public inspection after this date.
2. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise **Final Budget Notice** in substantially the form as presented to the School Board. The Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.



BUILDINGS AND GROUNDS BOARD ACTIONS REQUESTED:

- A. **ROCKET WELLNESS CENTER AGREEMENT WITH EVERSIDE HEALTH** – Approval to enter into agreement with Everside Health, LLC and Paladina Health Medical Group, PC and provide comprehensive primary care medical services to Spring Grove Area School District employees and their dependents via an on-site and/or near-site health center located on school district owned property.



POLICY BOARD ACTIONS REQUESTED:

- A. **STUDENT DISCIPLINE** – Approval of the Middle School Administration and Superintendent’s recommendation that the Agreement, Waiver and Stipulation, numbered 2021-2022, #003, and dated April 7, 2022, be approved as documented.

**UPDATED PERSONNEL BOARD ACTIONS REQUESTED:**

- A. **LEVEL V MINIMUM SALARY MATRIX** – Approval of the attached Level V (Salaried / Exempt) Compensation Matrix.
- B. **RESCIND APPOINTMENT APPROVAL** – Rescind board action on March 28, 2022, approving the appointment of Mrs. Madelyn Bodisch as Spring Grove Area High School Science Instructor, due to notification from Mrs. Bodisch that she accepted an offer with a district where she student taught and that is closer to her home.
- C. **RESIGNATIONS** – Approval of the following resignations:
- 1) **Spring Grove Area School District Health and Physical Education Instructor** – Mr. Ryan Simpson, effective the last day before the first day of the start of the 2022-2023 school year, for personal reasons.
 - 2) **Boys Junior High Head Basketball Coach** – Mr. Jeffrey Zinn, effective March 31, 2022, for personal reasons.
- D. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) **New Salem Elementary Full-Time Custodian** – Mr. Kyle Schoenenberger, effective April 12, 2022. Compensation established at \$12.88 per hour for 8 hours per day, 260 days per year.

***Background Information** – Mr. Shoenenberger has been a substitute since December and is filling the position following the resignation of Mr. Dean Wise.*
 - 2) **Spring Grove Area High School Instructional Assistant – Special Education – Personal Care** – Ms. Cassandra Bechtel, effective April 12, 2022. Compensation established at \$12.48 per hour for 7 hours per day, 180 days per year.

***Background Information** – Ms. Bechtel has experience working in childcare, healthcare, and working with individuals with disabilities. She is filling the position resulting from the resignation of Ms. Amanda Pittinger.*
- E. **SUMMER MAINTENANCE SUPPORT** – Approval of the following individual pending receipt of clearances and completed Act 168 disclosure forms from previous employers, effective approximately April 12, 2022, through August 31, 2022, to assist with summer painting and maintenance. Compensation established at \$12.30 per hour.
- 1) Landen Leppo
- F. **STUDENT EMPLOYEE** – Approval of the following individual pending receipt of clearances and completed Act 168 disclosure forms from previous employers. Compensation established at \$10.25 per hour.
- 1) Morgan Renda, Student Instructional Assistant
- G. **GUEST SUBSTITUTE** – Approval of the following individual holding a bachelor's degree and completing the District's Guest Teacher orientation program to substitute teach in all subject areas during the 2021-2022 school year at a rate of \$110.00 per day and \$125.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) Zechariah Stephens



- G. **ATHLETICS** – Approval of the following coaches for the 2022-2023 Fall Season, with compensation determined by the Coaches' Salary Matrix, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment as a result of a delayed, shortened, or canceled season due to COVID-19:

Job Title	Coach Name	Stipend
Golf - Varsity Head Coach	Victoria Ross	\$ 3,000.00
Girls Volleyball - Varsity Head Coach	Elizabeth Zeigler	\$ 4,454.00
Girls Volleyball - Varsity Asst. Coach	Samantha Strausbaugh	\$ 3,059.00
Girls Tennis - Varsity Head Coach	To be determined	\$ 3,000.00
Girls Tennis - Varsity Asst. Coach	To be determined	\$ 2,100.00
Girls Soccer - Varsity Head Coach	Tyler Smith	\$ 4,154.00
Girls Soccer - Varsity Assistant Coach	To be determined	\$ 2,909.00
Girls Soccer - Varsity Assistant Coach	To be determined	\$ 2,909.00
Football - Varsity Head Coach	William Thompson	\$ 4,988.00
Football - Varsity Assistant Coach	To be determined	\$ 3,491.00
Football - Varsity Assistant Coach	To be determined	\$ 3,491.00
Football - Varsity Assistant Coach	To be determined	\$ 3,491.00
Football - Varsity Assistant Coach	To be determined	\$ 3,491.00
Football - 9th Grade Head Coach	To be determined	\$ 3,242.00
Football - 9th Grade Asst. Coach	To be determined	\$ 2,993.00
Football - 8th Grade Head Coach	To be determined	\$ 3,242.00
Football - 8th Grade Asst. Coach	To be determined	\$ 2,993.00
Field Hockey - Varsity Head Coach	Julia Baer	\$ 4,354.00
Field Hockey - Varsity Asst. Coach	Lindy Eisenhart	\$ 2,909.00
Field Hockey - JH Head Coach	Rachael Zepp	\$ 2,700.00
Field Hockey - JH Asst. Coach	Morgan Miller	\$ 2,493.00
Cross Country - Varsity Head Coach	Brian Bahn	\$ 3,893.00
Cross Country - Varsity Asst. Coach	Paxton Beck	\$ 2,100.00
Cross Country - JH Head Coach	Stephen Perago	\$ 2,150.00
Cheerleading (Football) - Varsity Head Coach	To be determined	\$ 1,828.00
Cheerleading (Football) - JH Head Coach	To be determined	\$ 1,289.00
Cheerleading (Competition) - Varsity Head Coach	To be determined	\$ 3,000.00
Boys Soccer - Varsity Head Coach	Christopher Salemme	\$ 4,154.00
Boys Soccer - Varsity Assistant Coach	To be determined	\$ 2,909.00
Boys Soccer - Varsity Assistant Coach	To be determined	\$ 2,909.00

- H. **ACT 86 DAY TO DAY STUDENT SUBSTITUTES** – Approval of the following Act 86 substitute for a maximum of 20 days for the 2021-2022 school year at a rate of \$110.00 per day, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Lilly Summers



- I. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2021-2022 school year at the hourly rates indicated on the Support Staff Compensation (Minimum Salary) Matrix, provisionally hired pending receipt of updated clearances, and completed Act 168 disclosure forms from previous employers:
- 1) Tia DeCello
 - 2) Tuesday DeCello
 - 3) Elizabeth Stambaugh
- J. **LICENSED PRACTICAL NURSE SUBSTITUTE** – Approval of the following licensed practical nurse substitute for the 2021-2022 school year at the rate of \$22.00 per hour, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) Laci Soaper

Level V (Salaried / Exempt)	2021-2022 Minimum Annual Salary Updated April 11, 2022
Range I (Director of Human Resources)	\$ 81,046
Range II (Accounting Services Manager, Communications and Marketing Manager, Facilities Services Manager, Nutrition Services Manager, Transportation Coordinator)	\$ 65,534
Range II (Athletic Trainer - 220 days per year)	\$ 55,453
Range III (Network Manager)	\$ 61,374
Range IV (Data Manager / Payroll Accountant)	\$ 57,056
Range V (Technology Support Specialist)	\$ 54,200



PERSONNEL REPORT / FOR INFORMATION ONLY

FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS (approximately)</i>	<i>DATE LEAVE ENDS (approximately)</i>
Tuesday DeCello	SGE	Nutrition Services	04/07/2022	05/20/2022



Book	Policy Manual
Section	900 Community
Title	Public Participation in Board Meetings
Code	903
Status	DRAFT - Under Construction
Last Revised	April 20, 2004
Last Reviewed	April 11, 2022

Purpose

The Board recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public who are school district residents or current district employees in Board meetings. The Board also recognizes its responsibility for proper governance of the district and the need to conduct its business in an orderly and efficient manner. Employees must follow the procedures outlined in district policy #326 for dealing with complaints.

Authority

In order to permit fair and orderly expression of public comment, the Board shall provide an opportunity at each open meeting of the Board for residents and taxpayers to comment on matters of concern, official action, or deliberation which are or may be before the Board prior to official action by the Board.
[1][2][3]

The Board shall require that all public comments be made at the beginning of each meeting.

~~If the Board determines that there is not sufficient time at a meeting for public comments, the comment period may be deferred to the next regular meeting or to a special meeting occurring before the next regular meeting.[2]~~

When an item is added to the agenda after the public comment period has ended, the Board shall offer a further public comment opportunity limited to that agenda item(s).[2][3]

Delegation of Responsibility

The presiding officer at each public Board meeting will follow the rules of the Board for conduct of public meetings in accordance with this policy and Policy No. 006. Where the presiding officer's rule is disputed, it may be overruled by a majority of those school directors present and voting.[4][5]

Guidelines

The presiding officer shall be guided by the following rules:

1. Whenever issues identified by a public participant are subject to remediation under policies and procedures of the Board they shall be dealt with in accordance with these policies and procedures and the organizational structure of the district. The Board requires that public participants be residents or taxpayers of this district or anyone having registered a legitimate interest in a contemplated action of the Board, anyone representing a group in the community or school district, any district employee, or any district student.
2. Generally, a maximum of five (5) minutes will be granted per individual and a maximum of thirty (30) minutes per meeting for this purpose. The Board's rules for hearing of members of the public can be altered on a temporary basis by the majority vote of the Board members present. If the comments are in the form of a complaint, the procedure for handling complaints is to be followed. At the conclusion of the public comment, Board members and the Administration may choose to respond.
3. Members of the public who are school district residents, own property within the school district, or are current district employees when recognized by the presiding officer shall preface their comments by an announcement of their name municipality of residence within the district and group affiliation, if appropriate.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. Electronic recording devices and cameras other than those used as official recording devices will be permitted within reason at meetings under rules provided by the Board.[6]
6. The time allocated for public participation is intended for the public attending the meeting and therefore board members should limit or refrain from comment during this public participation segment of the meeting agenda.

The presiding officer may:

1. Interrupt or terminate a participant's statement when the statement is too lengthy and exceeds the five (5) minute duration, if the comment reveals confidential information about a minor child, or if the statement physically threatens harm. Participants are strongly encouraged to avoid comments that are personally directed, abusive, obscene or irrelevant.
2. Request any individual to leave the meeting when that person does not observe reasonable decorum.
3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting.
4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting.
5. Waive the portions of these rules that are not required by law, with the approval of the Board.

The meeting agenda shall be made available to the press and public at all public meetings. A copy of the agenda will be available and provided to each visitor until the supply of extra copies is depleted.[7]

Legal

1. 65 Pa. C.S.A. 710
 2. 65 Pa. C.S.A. 710.1
 3. 65 Pa. C.S.A. 712.1
 4. 24 P.S. 407
 5. Pol. 006
 6. 65 Pa. C.S.A. 711
 7. 65 Pa. C.S.A. 709
- 65 Pa. C.S.A. 701 et seq
- Pol. 906



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors' Curriculum Committee:
Mrs. Nicole Wilson (*Chair*), Mrs. Karen Baum,
Mr. Doug Stein, Mr. Dave Trettel

CC: Mr. Benjamin Ramsay, Mr. Michael Ritz, Mrs. Rachel Rohrbaugh,
Mr. Rodney Shearer, Mr. Douglas White

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Dr. Steve Guadagnino, Assistant Superintendent

DATE: April 6, 2022

SUBJECT: 2022-2023 Proposed New Curricula

In November 2021, the Board approved the following new courses for the 2022-2023 school year:

English Language Arts

1. [Creative Writing II](#)
2. [English 11](#) – Revised
3. [College Prep English 10 Honors](#)
- Revised

Family and Consumer Science

4. [Culinary 1 – Fundamentals of Food Preparation](#)
5. [Culinary 2 – Menu Planning and Meal Construction](#)
6. [Introduction to Culinary Art](#)

Math

7. [Algebra 2 Concepts](#) – Revised

Music

8. [Songwriting](#)

Physical Education

9. [Strength Training for Sports Level 3](#)
10. [Yoga](#)

Science

11. [Human Anatomy and Physiology II](#)

Social Studies

12. [Advanced Placement Art History](#)
13. [Advanced Placement Human Geography](#)

STEM

14. [The Flying Environment](#)
15. [Flight Planning](#)
16. [Unmanned Aircraft System Operations](#)

World Language

17. [World Language Experience](#)

During the adoption or revision of curricula in the District, each curriculum area has an assigned curriculum leader responsible to recruit writers and ultimately review each course's new or revised written curriculum before submitting to a building administrator for the next level of approval. After ensuring that the assigned curriculum is appropriate, the building administrator approves and forwards the curricula to the Assistant Superintendent for final review prior to presenting to the Board of School Directors for final review and recommendation of approval.

Board members have been given online access to review items 1-17 of the above course curricula with April 11th Directors' Study Forum items. Supervising administrators are projected to be available at the scheduled May 9th discussion meeting to offer a BRIEF overview of the broad curricular area and/or specific course and to answer any questions. The Board will then be asked to consider approval of the proposed curriculum at the May 23rd voting meeting.

Thank you for your time and patience with this process. Feel free to contact Dr. Guadagnino or me with questions regarding this information.