



AGENDA

VOTING MEETING / DIRECTORS' STUDY FORUM

of the Spring Grove Area School District Board of School Directors

Monday, June 13, 2022, Start Time 7:00 PM

Spring Grove Area Middle School, LGI Room #242, 244 Old Hanover Road, Spring Grove, PA

VOTING MEETING

- I. Call To Order** MRS. RACHEL ROHRBAUGH
- A. Flag salute and moment of silence
 - B. Roll call
 - C. Documented or announced reasons for known absences
 - D. Announcements regarding Executive Sessions held since last sunshine meeting: N/A
- II. Formal and Informal Requests to Address the Board**
- III. Possible Board and/or Administration Response to Public Comment**
- IV. Correspondence** MRS. RACHEL ROHRBAUGH
- V. Action Voting Items** (*Motion and second needed, roll call vote*)
- A. Budget & Finance MR. DOUG WHITE
 - B. Policy MRS. KAREN BAUM
 - C. Personnel MR. DOUG STEIN
- VI. Adjournment of Action Voting Meeting** (*Motion and second needed, voice vote*)
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DIRECTORS' STUDY FORUM MEETING

- I. Call To Order** MRS. RACHEL ROHRBAUGH
- II. Formal and Informal Requests to Address the Board**
- III. Possible Board and/or Administration Response to Public Comment**
- IV. Program Committee**
- A. Athletics and Music MR. DAVE TRETTEL
 - 1) National Student Leadership Summit, Overnight Trip Request – *J. Laux*
 - 2) Proposed Girls' Wrestling Program Presentation – *J. Laux*

V. Business and Finance Committee

A. Budget and Finance

MR. DOUG WHITE

- 1) Proposed 2022-2023 Solicitor Services – *M. Czapp*

B. Buildings and Grounds

MR. RODNEY SHEARER

- 1) Update, Proposed Krise Transportation Access Road – *M. Czapp, B. Stiles*

VI. Management Committee

A. Policy

MRS. KAREN BAUM

- 1) Review ARP ESSER Health and Safety Plan – *G. Ioannidis*
- 2) 2022-2023 Emergency Instructional Time Template – *G. Ioannidis*
- 3) 2022-2023 Instructional Hours Resolution – *G. Ioannidis*
- 4) Citizens Advisory Committee Board Representatives – *G. Ioannidis*
- 5) Appointment of Voting Delegates, 2022 PSBA Delegate Assembly – *G. Ioannidis*
- 6) Proposed 2022-2023 Operational Plan – *G. Ioannidis*
- 7) Annual Reappointment of School Physician – *K. Brown*
- 8) Reappointment of York Adams Academy Joint Board Representative – *M. Czapp*

B. Personnel

MR. DOUG STEIN

- 1) Proposed Voting Action Items / June 27, 2022, Regular Voting Meeting

VII. Planning (*Items to be considered for future agendas*)

- A. 2022 Board Retreat / June 27, 2022 @ 5 PM, prior to the regular voting meeting (*Closed to public*)

VIII. Adjournment (*Motion and second needed, voice vote*)

**BUDGET AND FINANCE BOARD ACTIONS REQUESTED:**

- A. **HOMESTEAD / FARMSTEAD EXEMPTION** – Approval of the homestead assessment exemption of \$6,804 and a farmstead assessment exemption of approximately \$6,804 for the school year beginning July 1, 2022, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).

Background Information: *The assessment exclusions will provide an estimated tax reduction of \$163.93 for approved eligible property owners in the school district, unless the assessed value of the property is less than \$6804 in which case, the tax bill will be zero. There is a total of 7,712 properties eligible for the homestead exemption, 165 eligible for the farmstead exemption, and 52 properties will have their real estate bill at zero. The actual amount of the assessment may vary slightly based upon final assessment information.*



POLICY BOARD ACTIONS REQUESTED:

- A. **STUDENT DISCIPLINE** – Approval of the Middle School Administration and Superintendent’s recommendation that the Agreement, Waiver and Stipulation, numbered 2021-2022, #004, and dated May 26, 2022, be approved as documented.

**PERSONNEL BOARD ACTIONS REQUESTED:****A. RETIREMENT RESIGNATION** – Approval of the following retirement resignation, with regret:

- 1) **Spring Grove Area School District Elementary Instructional Assistant - Library** – Mrs. Lesa Masemer, effective August 16, 2022, for the purposes of retirement, following 18 years of service to the school district.

B. RESIGNATIONS – Approval of the following resignations:

- 1) **Spring Grove Area High School Social Studies Instructor** – Ms. Brittany Monaghan, effective the last day before the first day of the start of the 2022-2023 school year, for the purposes of relocation.
- 2) **Spring Grove Area School District Elementary Instructor** – Dr. Cora Roush, effective the last day before the first day of the start of the 2022-2023 school year, for personal and family reasons.

C. APPOINTMENTS – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) **Spring Grove Area High School Science Instructor** – Mr. David Bahn, effective at the beginning of the 2022-2023 school year. Compensation established at Step 8 on the Bachelor + 24 Schedule, or at the level of educational attainment at the start of the assignment.

Background Information – Mr. Bahn earned a Bachelor of Secondary Education in Chemistry from The Pennsylvania State University and is pursuing a Master of Education from Augustana University with a planned completion of August 2022. Mr. Bahn is a graduate of Spring Grove Area High School and has been teaching Chemistry for 8 years in a neighboring school. He is filling the position resulting from the retirement of Mrs. Pamela Kimber.

- 2) **Spring Grove Area School District Health and Physical Education Instructor** – Ms. Lexi Douglas, effective at the beginning of the 2022-2023 school year. Compensation established at Step 2 on the Bachelor Schedule.

Background Information – Ms. Douglas earned a Bachelor of Science in School Wellness Education and Health / Physical Education, with Pennsylvania certification in Health and Physical Education, PK-12 from Slippery Rock University. Ms. Douglas has been teaching in a nearby district for the past year and is filling the position resulting from the resignation of Mr. Ryan Simpson at the Intermediate School.

- 3) **Spring Grove Area High School Science Instructor** – Mr. Daniel Stoner, effective at the beginning of the 2022-2023 school year, pending verification of Pennsylvania certification. Compensation established at Step 1 on the Bachelor Schedule.

Background Information – Mr. Stoner earned a Bachelor of Environmental Science at Kutztown University where he also competed on the track and field team. Mr. Stoner completed the Teacher Intern Pathway program through Wilson College in May 2022 and has completed the requirements to obtain Pennsylvania certification in Biology 7-12. He is filling the position resulting from the resignation of Mrs. Valerie Heverly.

- 4) **Spring Grove Area School Elementary Instructor** – Ms. Melody Ainsley, effective at the beginning of the 2022-2023 school year. Compensation established at Step 1 on the Bachelor Schedule.



Background Information – Ms. Ainsley earned a Bachelor of Science degree in Early Childhood Education from Eastern University and holds PK-4 Pennsylvania certification. Ms. Ainsley has been a building substitute in a district outside of Philadelphia for the 2021-2022 school year. She is filling the position resulting from the resignation of Mrs. Renee Burgard.

- 5) **Spring Grove Area School District Health and Physical Education Instructor** – Ms. Amanda Cooper, effective at the beginning of the 2022-2023 school year. Compensation established at Step 12 on the Master Schedule.

Background Information – Ms. Cooper earned a Bachelor of Science in Kinesiology including teacher preparation from the Pennsylvania State University and a Master of Education from Plymouth State University with a focus in adventure learning. Ms. Cooper taught in the Spring Grove Area School District for 7 years, in a neighboring district for 4 years, and has experience as a Director of Adventure Education. She is filling the position resulting from the resignation of Ms. Alexis Baublitz and the subsequent transfer of Ms. Nikki Colucci to the elementary level.

- 6) **Spring Grove Area School District Special Educator** – Ms. Paige Douglass, effective at the beginning of the 2022-2023 school year. Compensation established at Step 10 on the Bachelor Schedule.

Background Information – Ms. Douglass earned a Bachelor of Science in Education with Pennsylvania certification in Special Education and Elementary Education from Indiana University of Pennsylvania. Ms. Douglass worked in North Carolina for 5 years and with the Lincoln Intermediate Unit for 4 years. She is filling the position resulting from the addition of the Life Skills classroom at the Middle School, the subsequent transfer of Ms. Victoria Moser to the Life Skills position, and the transition of new hire Ms. McKenzie Cleary to Intensive Learning Support.

- 7) **Spring Grove Area School District Special Educator** – Mrs. Megan Myers, effective at the beginning of the 2022-2023 school year. Compensation established at Step 11 on the Master Schedule.

Background Information – Mrs. Myers earned a Bachelor of Science in Education from York College of Pennsylvania and a Master of Education in Educational Leadership from Edinboro University. Mrs. Myers holds Pennsylvania certification in Special Education and Elementary Education. She is a graduate of Spring Grove and has 10 years of experience teaching Autistic Support through the Lincoln Intermediate Unit. Mrs. Myers is filling the position resulting from the addition of a position for Autistic Support due to increasing numbers of students with autism.

- 8) **Spring Grove Area School District Special Educator** – Ms. Sarah Wiles, effective at the beginning of the 2022-2023 school year, pending verification of Pennsylvania certification. Compensation established at Step 5 on the Master + 15 Schedule.

Background Information – Ms. Wiles earned a Bachelor of Science in Exercise Science from West Chester University and a Master of Science in Adapted Physical Activity from Slippery Rock University. Ms. Wiles is currently enrolled in the Teacher Pathway Certification program through Wilson College to obtain certification in Special Education and has 4 years of experience teaching Autistic Support at the Lincoln Intermediate Unit. She is filling the position resulting from the retirement of Ms. Amy Shaffer at New Salem Elementary, the subsequent transfer of Ms. Jhett Markle to New Salem Elementary, and the subsequent transfer of Ms. Brittany Rife to Autistic Support.



- 9) **Spring Grove Area School District Art Instructor** – Ms. Alicia Heist, effective at the beginning of the 2022-2023 school year. Compensation established at Step 9 on the Master Schedule.

Background Information – Ms. Heist earned a Bachelor of Science in Art Education and a Master of Education in Curriculum and Instruction from the Pennsylvania State University. Ms. Heist has taught Art at all grade levels in Texas and in Pennsylvania. She is filling the position resulting from the resignation of Mrs. Katie Seibert, and the subsequent transfer of Ms. Rachael Zepp to the Middle School and Ms. Renae Greene to the Intermediate School.

- D. **ESY (EXTENDED SCHOOL YEAR) SUPPORT STAFF** – Approval of the following support staff to assist students during the 2021-2022 ESY Program. Compensation established at the current hourly rate or the minimum hourly rate for staff who are not currently in regular position within the district:

1) Staci Eckard, Secondary

- E. **SUMMER SCHOOL PROGRAM** – Approval of the following instructional staff to teach during the 2022 Summer School Program. Compensation established at the 2021-2022 per diem rate or Bachelor Schedule Step 1 per diem rate for instructional staff who are not currently in a regular position within the district:

1) Christopher Tanczos, Substitute

- F. **SUMMER SCHOOL SUPPORT STAFF** – Approval of the following support staff to assist students during the 2021-2022 Summer School Program. Compensation established at the current hourly rate or the minimum hourly rate for staff who are not currently in regular position within the district:

1) Jacob McCoy

- G. **CURRICULUM LEADER** – Approval of the following Curriculum Leader for the 2022-2023 school year with the approved stipend as determined by the Collective Bargaining Agreement between Spring Grove Area School District and the Spring Grove Education Association, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment because of a delayed, shortened, or canceled programs due to COVID-19:

Appointment	Level	Area	Stipend
Derrick Roy	Grades K - 6	Social Studies	\$1,118

- H. **ATHLETICS** – Approval of the following coaches for the 2022-2023 Fall Season, with compensation determined by the Coaches' Salary Matrix, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment because of a delayed, shortened, or canceled seasons due to COVID-19:

Job Title	Coach Name	Stipend
Girls Tennis – Varsity Head Coach	To be determined	\$ 3,000.00
Girls Tennis – Varsity Asst. Coach	To be determined	\$ 2,100.00
Football – Varsity Assistant Coach	To be determined	\$ 2,618.25
Cheerleading (Competition) – Varsity Head Coach	To be determined	\$ 3,000.00
Boys Soccer - Varsity Assistant Coach	Edward Medhurst	\$ 2,909.00



- I. **SUMMER TECHNOLOGY SUPPORT** – Approval of the following individual pending receipt of clearances and completed Act 168 disclosure forms from previous employers, effective approximately April 12, 2022, through August 31, 2022, to assist with summer technology projects. Compensation established at \$12.30 per hour.

1) Brendan Livelsberger

- J. **CLASSIFIED SUBSTITUTES** – Approval of the following classified substitutes for the 2021-2022 school year at the hourly rates indicated on the Support Staff Compensation (Minimum Salary) Matrix, provisionally hired pending receipt of updated clearances, and completed Act 168 disclosure forms from previous employers:

- 1) Heather Austin
- 2) Pamela Bixler
- 3) Kathryn Brandt
- 4) Reviva Fishel



SPRING GROVE AREA SCHOOL DISTRICT

Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Mr. Jeff Laux, Student Athletic Coordinator

DATE: June 8, 2022

RE: Overnight Trip - Athletic

The following request is presented to the Board for consideration and review at the June 13th Directors' Study Forum. It is anticipated that the Board will be asked to consider approval of the overnight request at the June 27th Regular Voting Meeting:

- Approval for four high school students and two adult chaperones (high school faculty members) to attend and participate in the National Student Leadership Summit (NFHS) in Indianapolis, Indiana, July 18-20, 2022.

Background Information: *The NFHS will help student leaders sharpen their leadership skills to bring back to, and make a difference in, their respective schools via a "train the trainer" model. The model is based upon discussing and strategizing relevant and contemporary issues affecting today's students in education-based athletics and performing arts programs. Spring Grove students will be able to work through these concepts with other students from across the country and expand their leadership skills.*

Students (Sarah Czapp, Mylie Ormond, Trenton Leggett, and Camden Sterner) and selected adult chaperones (Tony Miller and Kara Reed) submitted an application for consideration independently to PIAA and were selected for participation based upon the organization's impression with their involvement in programs and demonstration of leadership skills needed to be successful in life.

PIAA will cover all expenses for participants, including airfare, hotel, and meals. There is no cost to the school district. Students and chaperones are responsible for any ancillary spending as well as personal transportation to and from Harrisburg International Airport.



SPRING GROVE AREA SCHOOL DISTRICT

Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Mr. Jeff Laux, Student Athletic Coordinator

DATE: June 8, 2022

RE: Proposal to Implement a Girls Wrestling Team

Background Information:

- The Spring Grove Area School District Wrestling program is looking to be on the forefront of a major trend in Pennsylvania scholastic wrestling.
- Spring Grove has had at least one girl on the boys' team almost every year since the mid-1990s.
- There are several girls, K-12, participating in wrestling through club and school opportunities.
- Spring Grove hosted a girls-only tournament this past winter with enough participation to field 18 separate divisions of High School and Junior High-aged participants.
- Bella Gable (grade 9), Alexis Bastress (grade 10), Rachel Fudare (grade 10), and Paige Costello (grade 12) competed in the Pennsylvania State Tournament in March 2022.
- On May 10th during Middle School Athletic/Club promotion day, girls' wrestling was our second most popular sport, behind only football, with 13 girls.
- The wrestling club has averaged seven girls at every open workout they have held since March 2022.

Additional information will be provided in a slide presentation at the June 13th Directors' Study Forum.

Recommendation:

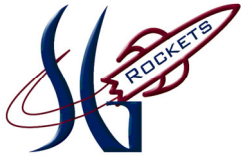
The Spring Grove Athletic Department is recommending the School Board's official approval of a Girls Wrestling program under the Athletic Department to be implemented with the 2022-2023 school year. The proposal includes consideration of adding one Assistant Wrestling Coach to the current Coaches' Salary Matrix.

Projected Annual Cost:

Coaching Salary	\$3,491	Recommend 1 Assistant Coach
Transportation	\$0 - \$2200	Based on need for Bus vs. a School Van
Uniforms	\$2,000	Non – recurring cost
Tournament Fees	\$1,200	
<u>Total Est. Cost</u>	<u>\$8,891</u>	

To date, \$6,600 has been raised to support the start-up of the Girls' Wrestling program for the 2022-23 school year. Program costs would be built into the budget in future years.

The proposed program is included as an agenda item for discussion at the June 13th Directors' Study Forum, and a slide presentation will be shared providing additional information at the meeting. It is anticipated that the Board will be asked to consider approval of the program at the June 27th Regular Voting Meeting.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Mr. Mark A. Czapp, Director of Business Operations

DATE: June 13, 2022

SUBJECT: Continuation of Solicitor Services for 2022-2023

At the scheduled Directors' Study Forum meeting of the Board of School Directors on Monday, June 13, 2022, the Board will be asked to consider its long-standing relationship with Stock and Leader, Attorneys at Law, as District Solicitor for the 2022-2023 fiscal year, designating Gareth Pahowka, Esquire, as principal counsel, and primary contact. The attached proposal was received from Stock and Leader and outlines specific details concerning the scope of services and the proposed fee schedule for the upcoming school year.

If you have any questions or concerns, please feel free to contact Mark Czapp or me prior to the June 13th meeting. Following review and discussion, board members will be asked to consider approval of Stock and Leader as continuing District Solicitor for the 2022-2023 fiscal year during the June 27th Regular Voting Meeting.



SPRING GROVE AREA SCHOOL DISTRICT

ARP ESSER Health and Safety Plan

Health and Safety Plan Summary: SPRING GROVE AREA SCHOOL DISTRICT

Initial Effective Date: JULY 19, 2021

Date of Review: JUNE 13, 2022

Date of Next Review: DECEMBER 5, 2022 (*not later than*)

Date of Last Revision: N/A

The mission of the Spring Grove Area School District, in partnership with families, businesses, and community organizations, is to provide a safe and engaging learning environment that will challenge and motivate all students to demonstrate continual growth on assessments and to attain their full potential while preparing for the future.

PLAN SUMMARY

1. ***How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?***

For the new school year scheduled to begin on August ~~16, 2021~~ 17, 2022, the Spring Grove Area School District (SGASD, the District) will welcome its students and staff to a familiar setting with no masking requirements, physical distancing requirements, and other restrictions previously in force during the 2020-2021 school year. In keeping with its own past practices and along with prevailing guidance from state and federal governmental entities, authorities, and organizations, the District will continue to observe cleaning, sanitizing, and hygiene protocols with respect to its buildings, equipment, and vehicles.

The Spring Grove Area School District will, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning.

2. ***How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?***

For the ~~2021-2022~~2022-2023 school year, the Spring Grove Area School District will be open to ~~is returning to the a~~ familiar learning environment and will be welcoming all students into our school buildings. Traditional learning in the classroom will occur daily, in accordance with the approved school calendar.

SGASD's traditional learning environment has been enhanced with various learning technologies and best practices to provide the highest quality learning experience to our in-person learners and to allow for a transition to Virtual Learning at Home, if needed. SGASD will use trauma-informed care practices to attend to the needs of students and staff and to support the families in the District in social-emotional matters. Through the coordination of the Pupil Services Department, the District will provide support for the mental and physical needs of the students.

3. ***Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.***

ARP ESSER REQUIREMENT	STRATEGIES, POLICIES AND PROCEDURES
<i>Universal and correct wearing of masks</i>	If warranted, SGASD has plans in place to execute provisions, such as: Face coverings are optional for staff and students on SGASD property. Should situations arise where masking is indicated as a health measure, nursing staff may support the use of appropriate face coverings (masks or shields) as may be warranted to protect the learning and working environment for all. Individual staff and students may request the voluntary use and wearing of a facial covering or shield due to individual health concerns and to exercise their own caution.
<i>Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)</i>	If warranted, SGASD has plans in place to execute provisions, such as: Students and staff will be encouraged to physically distance themselves as much as possible in large spaces, hallways, and stairways. Instructional spaces will be arranged to support physical distancing to the extent feasible through class scheduling, seating assignments and classroom layout. Cohorts will be used in settings where feasible (i.e., homerooms, teams, etc.). Volunteers and visitors will be asked to comply with screening and health and safety procedures. Field trips will be evaluated on a case-by-case basis for health and safety. Extra-curricular activities and athletics will adhere to this Health and Safety Plan for all events and activities. The District will observe PIAA, District III, and YAI AA applicable health and safety protocols for athletic practices and events. SGASD will follow facility capacities for events based upon Commonwealth guidelines.

ARP ESSER REQUIREMENT	STRATEGIES, POLICIES AND PROCEDURES
<i>Handwashing and respiratory etiquette</i>	Handwashing is a very effective infection control measure. Reminders of key times for handwashing will be posted near building entrances, bathroom, and cafeteria entrances. Nursing staff will reinforce handwashing and respiratory etiquette through incidental teaching encounters with staff and students. Additional reminders will be shared for use with pupil transportation service providers.
<i>Cleaning and maintaining healthy facilities, including improving ventilation</i>	If warranted, SGASD has plans in place to execute provisions, such as: Custodial staff will observe physical separation as much as possible when carrying out daily responsibilities of cleaning/sanitizing/disinfecting. In addition to regular cleaning processes, all buildings will be periodically cleaned and sanitized through fogging (electrostatic spraying) or other similar systems. Air scrubber units will be used in large common areas and any heavily used rooms. HVAC filters will be monitored and changed out on a regularly scheduled basis. Ionized air systems installed and operating in various areas of all buildings will be monitored regularly. Custodial staff in every building will clean high touch points, such as door handles and bathroom handles, as needed. Adequate supplies of disinfectants and sanitizing products will continue to be inventoried and kept on hand. In the event of physical space separation requirements, the District will utilize barriers in high traffic and/or condensed areas. School vehicles, playground equipment, and athletic equipment will undergo similar, regularly scheduled cleaning protocols.

ARP ESSER REQUIREMENT	STRATEGIES, POLICIES AND PROCEDURES
<i>Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments</i>	If warranted, SGASD has plans in place to execute provisions, such as: Nursing staff will continue to assess student and staff populations for signs and symptoms of acute illness, as needed. In collaboration with DoH, and following District guidelines, contact tracing, as well as quarantine and isolation practices may be implemented. The District will follow the prevailing guidance for isolation and quarantine and will work to limit the disruption to the educational services of individual and groups of students.
<i>Diagnostic and screening testing</i>	Nursing staff may provide resources to staff, students/families for obtaining screening or diagnostic testing. Test results may be requested to guide decision-making for further infection control measures.
<i>Efforts to provide vaccinations to school communities</i>	SGASD recognizes the importance of the coordination and support for community health in the efficient and effective distribution of vaccines and other medical supplies and treatment. When called upon, SGASD will fulfill its commitment to serve as a point of distribution (POD) under the appropriate order from the federal or state authorities, regardless of the prevailing health issue.
<i>Appropriate accommodations for students with disabilities with respect to health and safety policies</i>	SGASD will provide in person or virtual learning instruction based on student needs and IEP/504 team recommendations. Appropriate and practicable accommodations for individuals requiring assistance with respect to prevailing health conditions will be assessed and solutions developed by the appropriate school building and/or District team.
<i>Coordination with state and local health officials</i>	SGASD will continue the positive interaction and coordination with officials and staff of the DoH. Communications will continue to be coordinated through the office of the Superintendent with support from the Nurse staff, Human Resources Director, Facilities Director, Nutrition Services Director, and Pupil Services Director.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Spring Grove Area School District reviewed and approved the Health and Safety Plan on July 19, 2021.

The plan was approved by a vote of:

9 Yes

 No

Affirmed on: Monday, July 19, 2021

By:



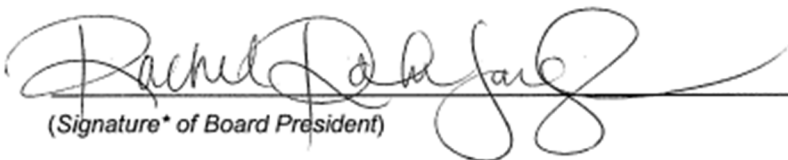
(Signature* of Board President)

CINDY A. HUBER

(Printed Name of Board President)

The Board of Directors/Trustees for Spring Grove Area School District reviewed the Health and Safety Plan on January 10, 2022.

Affirmed By:



(Signature* of Board President)

RACHEL ROHRBAUGH

(Printed Name of Board President)



Emergency Instructional Time Template

Section 520.1 - 2022-23 School Year

As communicated to chief school administrators on July 6, 2020, Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. As occurred for the 2020-21 and 2021-22 school year, the Pennsylvania Department of Education (PDE) considers the World Health Organization-declared Coronavirus disease (COVID-19) a global pandemic and an emergency as contemplated by Section 520.1 for the 2022-23 school year. Nothing in Section 520.1 of the School Code should be construed to extend beyond the 2022-23 school year.

A local education agency (LEA) that elects to implement temporary provisions in response to the COVID-19 global pandemic may meet the minimum 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level through a combination of face-to-face and remote instruction, consistent with the requirements outlined in PDE's May 23, 2022, guidance. Such LEAs must provide PDE with the following information specific to the 2022-23 school year:

1. LEA's Proposed Calendar and Schedule(s) for SY 2022-23

a. School Year Calendar

School Year Start Date	School Year End Date	Total Number of Instructional Days Must meet minimum 180 days
08/17/2022	06/02/2023	180

- b. Should a school need to use remote learning at either the student or school level, LEAs should submit a sample weekly schedule reflecting remote learning as approved by the LEA's governing body. (Recognizing the need for flexibility and that circumstances may change as the LEA responds to the COVID-19 pandemic, an LEA may provide more than one proposed weekly schedule.)

2. When using remote learning (i.e., learning outside of the school building), describe how the LEA will ensure access for all students.

All students are issued individual technology devices for use in class and at home. Instructional materials are made available electronically for use in both settings. When necessary, the District will work with families to provide near-broadband level Internet access for students. Staff have engaged in professional development to effectively provide instruction to students using the tools and systems in place under remote conditions. Remote learning will include teacher-led activities, teacher-defined expectations for student engagement and work, and attendance requirements. Activities will include synchronous and asynchronous activities, defined by teacher and appropriate for the course/subject matter.

3. The Chief School Administrator and Board President affirm the following:

- ☒ The proposed school calendar and academic schedule(s) will provide all students the planned instruction needed to attain the relevant academic standards set forth in Chapter 4.
- ☒ The proposed school calendar and academic schedule(s) allow sufficient instructional time necessary for content mastery and provide instructional blocks for each grade level and content area.
- ☒ The proposed school calendar and academic schedule(s) provide at least 900 hours (elementary) and 990 hours (secondary) of in-person instruction and/or remote learning for all students. (Such time may include synchronous and/or asynchronous instruction.)
- ☒ The proposed school calendar and academic schedule(s) define instructional time for students as time in the school day devoted to instruction and instructional activities under the direction of certified school employees. (Such time may include synchronous and/or asynchronous instructional activities.)
- ☒ Clearly defined systems for tracking attendance and instructional time will be implemented to ensure student engagement in remote instruction.
- ☒ The LEA acknowledges that it must provide Free and Appropriate Public Education (FAPE) during this pandemic-related emergency.
- ☒ The proposed school calendar and academic schedule(s) ensures ESL services for English Learners.
- ☒ Clearly defined and ongoing systems for evaluating the quality and outcomes of instructional delivery will be implemented, at least quarterly, and necessary adjustments will be made when data highlight concerns about quality, equity, and/or lack of progress in student learning.

Name of Local Education Agency: Spring Grove Area School District

Signature of Chief School Administrator

06/27/2022

Date

Signature of Governing Body President

06/27/2022

Date

Date Approved at Board Meeting: 06/27/2022

Please scan and submit this entire signed document, the proposed weekly schedule, and a copy of the board meeting minutes at which such schedule was approved to to RA-EDContinuityofED@pa.gov.

Questions can also be submitted to this email address.

Appendix A: ESTIMATED Educational Level Schedules for Students Returning to In-Person Instruction for the 2022-2023 School Year

Quality and organization of instruction - PDE Requirements:

180 days

Elementary 900 hours (minimum)

Secondary 990 hours (minimum)

2022-2023 School Year Schedule with ESTIMATED Instructional Hours (<i>excludes lunch/class transition times</i>)	Teacher Hours	Student Instruction Start Time	Student Instruction End Time
ELEMENTARY K-4 BUILDINGS (<i>Est. 340 instructional minutes per day</i>) <i>Est. 1020 instructional hours per year</i>	7:55 AM - 3:25 PM (7.5 hrs)	8:35 AM	3:15 PM
INTERMEDIATE GR. 5-6 BUILDING (<i>Est. 340 instructional minutes per day</i>) <i>Est. 1020 instructional hours per year</i>	7:45 AM - 3:15 PM (7.5 hrs)	8:25 AM	3:05 PM
MIDDLE SCHOOL GR. 7-8 BUILDING (<i>Est. 345 instructional minutes per day</i>) <i>Est. 1035 instructional hours per year</i>	7:20 AM- 2:50 PM (7.5 hrs)	7:20 AM	2:05 PM
HIGH SCHOOL GR. 9-12 BUILDING (<i>Est. 345 instructional minutes per day</i>) <i>Est. 1035 instructional hours per year</i>	7:20 AM- 2:50 PM (7.5 hrs)	7:20 AM	2:05 PM

SPRING GROVE AREA SCHOOL DISTRICT
RESOLUTION
Re: Instructional Hours 2022-2023

WHEREAS, the World Health Organization has declared the current outbreak of COVID-19 a global pandemic; and

WHEREAS, the Pennsylvania Department of Education has determined that the COVID-19 pandemic constitutes an “emergency” within the meaning of Section 520.1 of the Public School Code of 1949, 24 P.S. § 5-520.1; and

WHEREAS, notwithstanding the current pandemic emergency, the Board of School Directors desires to ensure that the District meets or exceeds the minimum number of days and hours of instruction requirements for students in the 2022-2023 school year and further desires to provide the Administration with maximum flexibility in providing hours of instruction for all students;

NOW THEREFORE, the Board finds and declares that the COVID-19 pandemic is an emergency within the meaning of Section 520.1 of the Pennsylvania School Code and in order to meet or exceed the minimum number of instructional days and hours, further resolves as follows:

1. For the duration of said pandemic but in no event for any period exceeding four (4) years, the Superintendent shall have the duty and the authority to develop a Health and Safety Plan (Plan) in a form and manner prescribed by the Pennsylvania Department of Education (PDE).
2. Correlating to such Plan, the Board now submits to PDE the required Emergency Instructional Time Provisions (Provisions) that ensure a minimum of 180 days of instruction, with a minimum of 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.
3. The Provisions include, but are not limited to, variations on alternative schedules and any such combination of in-person and/or remote learning mechanisms as the Superintendent deems appropriate to address the health and safety of students, faculty, and community, and the learning needs of students.
4. The Board will clearly define systems for tracking attendance and instructional to ensure student engagement in remote instruction.
5. The Board affirms that clearly defined and ongoing systems for evaluating the quality and outcomes of instructional delivery will be implemented, at least quarterly, and necessary adjustments will be made when data highlight concerns about quality, equity, and/or lack of progress in student learning.
6. The Provisions provide FAPE to all students with disabilities and ensure ESL services to English Learner students.

7. The Provisions include planned instruction consistent with relevant Chapter 4 academic standards and regulations and allow sufficient instructional time necessary for content mastery.
8. The proposed school calendar and academic schedule(s) define instructional time for students as time in the school day devoted to instruction and instructional activities under the direction of certified school employees, consistent with applicable law.
9. The Superintendent is authorized to submit all required documents, including but not limited to, the completed Emergency Instructional Time Template, to the Secretary of Education to demonstrate that the District's plan accounts for at least 180 days and 990/900 hours of instruction. The Superintendent is further authorized to take all necessary steps to implement this Resolution, the Plan, and the Provisions.

RESOLVED this _____ day of _____, 2022.

ATTEST:

BOARD OF SCHOOL DIRECTORS
SPRING GROVE AREA SCHOOL DISTRICT

Mark A. Czapp
Secretary

By: _____
Rachel A. Rohrbaugh
President, Board of School Directors

(SEAL)



SPRING GROVE AREA SCHOOL DISTRICT
PROPOSED 2022-2023 OPERATIONAL PLAN

CURRICULUM & INSTRUCTION

- ***REDEFINE and EXPAND Instructional Technology and Learning options for students and staff***
- ***CONTINUE to evaluate and implement options for our own programming for students with complex needs***
- ***EXPLORE additional curricular programs to offer students opportunities to broaden post-secondary options***

MANAGEMENT

- ***CONTINUE consumer driven benefit options to expand whole employee wellness including physical, emotional, financial, professional, and community wellness***
- ***CONTINUE the implementation of Frontline upgrade of Human Resource Management System (HRMS) / Professional Growth***
- ***CONTINUE master planning for repurposing and/or disposition of district facilities not currently used for instruction and improving the function of existing facilities***

Board Approved:



SPRING GROVE AREA SCHOOL DISTRICT

Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Karyn S. Brown, Director of Pupil Services

DATE: June 8, 2022

SUBJECT: Physician Approval Request

The following request is presented to the Board of School Directors for review and discussion during the Directors' Study Forum on June 13, 2022.

As is typical this time of year, we are requesting approval to employ Howard Farrington, MD, 2030 Thistle Hill Drive, Suite 200, Spring Grove, PA, as school physician for school health services during the 2022-2023 school year to complete mandated physical examinations. Dr. Farrington was employed as school physician during the 2021-2022 school year and has agreed to maintain this status.

Following the Board's review during the June 13th meeting, board members will be asked to consider approval at the Regular Voting Meeting on June 27th.

If you have any questions related to the proposed action, please reach out to Karyn Brown or me prior to the meeting so your concerns may be addressed at the meeting.