



MINUTES
SPRING GROVE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR VOTING MEETING

DATE/TIME of MEETING: September 26, 2022 @ 7:00 PM

LOCATION of MEETING: SPRING GROVE AREA MIDDLE SCHOOL
244 OLD HANOVER ROAD, SPRING GROVE, PA

ATTENDANCE: **The following School Directors were in attendance:**
Karen Baum, Ben Ramsay, Michael Ritz, Rachel Rohrbaugh, Rodney Shearer,
Dave Trettel, Doug White, Nicole Wilson

The following School Directors were absent:
Doug Stein

The following Spring Grove Area School District Administrators were in attendance:
Dr. George W. Ioannidis, Superintendent
Dr. Steve Guadagnino, Assistant Superintendent
Mr. Mark Czapp, Director of Business Operations/Board Secretary
Dr. Michelle Ludwig, Director of Pupil Services

A regular voting meeting of the Board of School Directors of the Spring Grove Area School District was held on Monday, September 26, 2022. Rachel Rohrbaugh, Board President, called the meeting to order at 7:00 PM, noting eight board members in attendance, and Doug Stein absent for personal reasons.

Rohrbaugh reported that board members met this evening prior to the meeting for Title IX professional development. An executive session was also held prior to the voting meeting for student discipline.

PUBLIC COMMENT

Jerry Mascaro, Jackson Township resident and Music Booster President, gave an update to the booster club's activity since his last report in the spring of 2022. He categorized his report into elementary, intermediate, middle, and high school activities. Mascaro recognized board members and administrators for their service and noted special thanks to those who assisted during the Marching Spectacular.

BOARD AND ADMINISTRATIVE RESPONSE

There was no response.

SUPERINTENDENT'S REPORT

Ioannidis welcomed and introduced Traci Gesell, President of Spring Grove Athletic Booster Club, since 2017-2018. Under her leadership, Athletic Boosters has supported our students, student athletes, and district athletic programs with monetary and other donations valued at more than \$68,500. Ioannidis also welcomed and introduced Jerry Mascaro, President of Spring Grove Music Booster Club, since 2014-2015. Under his leadership, and since 2018, Music Boosters has supported our students and student musicians with monetary and other donations valued at more than \$83,630. Ioannidis thanked Gesell and Mascaro for their efforts and dedicated service over the years and presented each with a SG tote bag and logo items.

Ioannidis welcomed and congratulated Dr. Nadia Nell, ESL Instructor at Spring Grove Elementary, who recently defended her doctoral program dissertation and was conferred, in mid-August, her degree through Immaculata University. Dr. Nell's topic was "ESL families in school-related functions and the perceptions of educators concerning the variables that influence family engagement, requisite needs for engagement, and the perceived effects of engaging these families."

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Every year, YCAL hosts its Annual Meeting and Recognition Reception. Representatives from partnering school districts, businesses, and supporters of YCAL are invited to be recognized, and among those acknowledged this year was High School Counselor Mr. Chris Fake. Fake is the Co-Chair of the Education Committee. Ioannidis recognized Fake for his efforts, noting he serves as a spokesperson for districts in York County and communicates the needs and resources of schools and partners in support of developing a high quality, relevant workforce with local businesses on behalf of students.

Congratulations to Kimberly Richard, High School Science teacher, on achieving a Master of Education degree from Western Governors University, with a concentration in Instructional Design. Congratulations also to Julia Baer, High School World Language teacher, on achieving a Master of Education degree from Penn State University, with a concentration in Teaching and Curriculum.

Thank you to board members who participated in the annual facilities tour on September 17. The Buildings and Grounds Committee will be meeting on October 3 to continue conversations in advance of items coming to the board at future DSFs.

Ioannidis recognized and thanked Chris Harris, attorney with Stock and Leader who was present at the meeting, for his attendance and presentation at a recent CAC meeting. The next meeting of the CAC is slated for October 3rd, when students will be in attendance to share remarks. Ioannidis noted his thanks to newly seated Student Representative to the School Board, Trenton Leggett. Leggett, a high school senior, was elected President of Student Council and was introduced to share his first report.

STUDENT REPRESENTATIVE'S REPORT

Leggett thanked everyone for the opportunity, and he spoke of activities and events taking place at the respective buildings throughout the district. He reported that Odyssey of the Mind students placed 11th in world finals in Iowa over the summer, and teams have resumed activities this school year. Leggett shared that Student Council members are planning and hosting many positive activities and events to provide a welcoming atmosphere to new students and promote a positive school climate for all. He is looking forward to sharing more in the future.

CORRESPONDENCE

None at this time.

LEGISLATIVE UPDATE

Ioannidis reported that the Senate and the House in the State are in recess until mid- to late- October. There is not much to share regarding funding, and while not legislative-related, preliminary Act 1 Index figures were released for schools to begin preparing next year's budgets.

YORK COUNTY SCHOOL OF TECHNOLOGY

Trettel reported that a visit from YCST representatives to Spring Grove took place today to share with students what opportunities are available at the school. The preliminary budget was discussed at the last meeting and will be presented to participating district superintendents on October 7th. It will then go back to the YCST JOC before going out to school board members for consideration.

YORK ADAMS ACADEMY

Karen Baum reported that YAA board members approved faculty and student handbooks at the last meeting. There are currently 13 Spring Grove students enrolled at YAA, one of whom has already met requirements for graduation.

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APPROVAL OF MINUTES

1. Trettel moved and Baum seconded approval of the following minutes: Regular Voting Meeting on August 22, 2022, and respective Voting / Directors' Study Form Meetings held on September 12, 2022. The motion was unanimously approved by voice vote.

Vote by roll call on all items resulted in the motion carrying with a unanimous vote by board members.

TREASURER'S REPORT

2. White presented the Treasurer's Reports for months ending July 31, 2022, and August 31, 2022. White moved to approve reports as presented. Wilson seconded the motion, approved by unanimous vote.

BUSINESS/FINANCE REPORTS

BUDGET AND FINANCE

3. Following a report of the Budget and Finance Committee's recommendations read by Doug White, White moved and Trettel seconded the following:
 - A. Approval of the Accounts Payable lists, as presented.
 - B. Approval of the attached 2023-2024 Budgetary Timeline for preparation, review and approval of the General Fund and Nutrition Services Fund budgets for the 2023-2024 fiscal year.
 - C. Approval to dispose of approximately 100 Freshman Football uniforms (jerseys) that have been replaced/updated for use by student athletes, for the purpose of fundraising.

Vote by roll call on all items resulted in the motion carrying with a unanimous vote by board members.

BUILDINGS AND GROUNDS

Informational Item:

The following mandated fire drills were entered into the minutes:

<i>SCHOOL BUILDING</i>	<i>DATE OF DRILL</i>	<i>MINUTES</i>	<i>SECONDS</i>
New Salem Elementary	08/25/2022	1	19
Paradise Elementary	08/25/2022	1	4
Spring Grove Elementary	08/25/2022	2	37
Spring Grove Intermediate	08/25/2022	1	39
Spring Grove Middle School	08/26/2022	1	31
Spring Grove High School	08/29/2022	5	19

TRANSPORTATION

4. Following a report of the Transportation Committee's recommendations read by Dave Trettel, Trettel moved and Wilson seconded the following:
 - A. Approval of the following additional contracted Krise Bus Company Bus/Van Driver(s) for the 2022-2023 school year:
 - 1) Alexis Frey
 - 2) Nicky Mathieu
 - 3) Natalie Roman-Nieves

Vote by roll call on all items resulted in the motion carrying with a unanimous vote by board members.

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MANAGEMENT REPORTS

POLICY

5. Following a report of the Policy Committee's recommendations read by Karen Baum, Baum moved and Wilson seconded the following:
 - A. STUDENT DISCIPLINE:
 - 1) Approval of the Middle School Administration and Superintendent's recommendation that the Agreement, Waiver and Stipulation, numbered 2022-2023, #001, and ratified on September 19, 2022, be approved as documented.
 - 2) Approval of the Middle School Administration and Superintendent's recommendation that the Agreement, Waiver and Stipulation, numbered 2022-2023, #002, and ratified on September 19, 2022, be approved as documented.
 - B. Approval of a second reading for the following policies:
 - 1) Revisions to Policy No. 218: Student Discipline
 - 2) Revisions to Policy No. 220: Student Expression/Dissemination of Materials
 - 3) Revisions to Policy No. 227: Controlled Substances/Paraphernalia
 - 4) Revisions to Policy No. 237: Electronic Devices
 - 5) Revisions to Policy No. 913.4: Non-School Organizations/Groups/Individuals
 - C. Approval of a first reading for the following policy:
 - 1) Revisions to Policy No. 101: Philosophy of Education/Mission Statement
 - D. Approval to render Board Policy No. 125, Adult Education, inactive, as the district does not currently offer such classes to the public.
 - E. Approval of the attached schedule of meetings of the Board of School Directors for the 2023 calendar year.
 - F. Approval for Mark Czapp, School Board Secretary, to register votes on behalf of the Board of School Directors for election of the following PSBA Governing Board officers to serve in the position and for the term indicated:
 - 1) Michael Gossert, *2023 President Elect (one-year term)*
 - 2) Allison Mathis, *2023 Vice President (one-year term)*
 - 3) Julie Preston, *2023-2025 Central Zone Representative (three-year term)*
 - 4) Kathy Swope and Roberta Marcus, *Trustees (three-year term)*
 - 5) Tracy Long and Steve Skrocki, *Forum Steering Committee (two-year term)*
 - G. Acceptance of the following donation/grant in accordance with Board Policy No. 702, Gifts, Grants and Donations:
 - 1) A monetary grant award in the amount of \$1,000.00 from Aerospace Industries Association in support of the Team America Rocketry Challenge (TARC) and Student Launch Initiative.

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- 2) Two monetary donations, each in the amount of \$100, from Margaret A. Schlichter, in support of the District Backpack Program.
- 3) A monetary donation in the amount of \$250, from Rotary International of Hanover, PA, in support of the District's Music Program.
- 4) A monetary donation in the amount of \$1,500, from S & H Express, Inc., to support the Mountain Biking Club.
- 5) A \$100 gift card and (2) Maple Donuts gift certificates from Adam and Courtney Martin to support SGI administrators, teachers, and staff.
- 6) A donation of approximately 850 various and sundry science supply items from AquaPheonix in support of the High School Science Department.
- 7) Monetary donations to support the District Student Launch Initiative from the following:
 - a. Rutter's Children's Charities in the amount of \$250
 - b. York College in the amount of \$500
 - c. Marks' Auto Body Specialist, LLC in the amount of \$600

Baum thanked all those listed who donated monetary and tangible gifts to the district.

Vote by roll call on all items resulted in the motion carrying with a unanimous vote by board members.

FOR INFORMATION ONLY:

BOARD POLICIES REVIEWED INTERNALLY:

A cyclical review of existing Board Policy is a continued work in progress. The following listed policies were reviewed by District administrators. This list is being shared with Board Directors as an informational item. No recommendations for revision have been received from PSBA or the District solicitor since the time of each listed policy's adoption or latest revision. No action will be requested.

Policy No.	Adm. Review Date	Board Acknowledged Date
000	1/11/2022	9/26/2022
001	1/11/2022	9/26/2022
002	1/11/2022	9/26/2022
003	1/11/2022	9/26/2022
004	1/11/2022	9/26/2022
005	1/11/2022	9/26/2022
008	1/11/2022	9/26/2022
011	1/11/2022	9/26/2022
102	6/29/2022	9/26/2022
103	6/29/2022	9/26/2022
104	6/29/2022	9/26/2022
109	7/13/2022	9/26/2022
110	7/13/2022	9/26/2022
123.2	8/31/2022	9/26/2022
124	8/31/2022	9/26/2022
126	8/31/2022	9/26/2022
127	8/31/2022	9/26/2022
130	8/31/2022	9/26/2022
135	9/20/2022	9/26/2022

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PERSONNEL

6. Following a report of the Personnel Committee's recommendations read by Karen Baum, Baum moved and Wilson seconded the following:
 - A. Approval of the following resignations:
 - 1) Junior High Head Cheerleading Coach (Wrestling) – Candace Meekins, effective September 16, 2022, for personal reasons.
 - 2) Junior High Head Cheerleading Coach (Basketball) – Dakoda Chell, effective September 13, 2022, for personal reasons.
 - 3) Unified Track Coach – Julia Baer, effective September 14, 2022, for personal reasons.
 - 4) Varsity Head Cheerleading Coach (Basketball) – Kelsey Sersen, effective November 1, 2022, for personal reasons.
 - 5) Junior High Head Cheerleading Coach (Football) – Kelsey Sersen, effective November 1, 2022, for personal reasons.
 - 6) Boys Varsity Head Tennis Coach – Michaela Landis, effective September 21, 2022, for personal reasons.
 - B. Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
 - 1) Spring Grove Area High School Long Term Substitute Secondary Math – Zechariah Stephens, effective approximately October 1, 2022, through the end of the 2022-2023 school year. Compensation established at Step 1 on the Bachelor Schedule.
 - 2) Spring Grove Area Elementary School Instructional Assistant Special Education (Autistic Support) – Dawn Bair, effective October 3, 2022. Compensation established at \$20.00 per hour for 7 hours per day, 180 days per year.
 - C. Approval of the following individuals pending receipt of clearances and completed Act 168 disclosure forms from previous employers. Compensation established at \$10.25 per hour:
 - 1) Emma Bible, Student Instructional Assistant
 - 2) Amy Bretzman, Student Instructional Assistant
 - 3) Brooke Bohnert, Student Instructional Assistant
 - 4) Kendall Brooks, Student Instructional Assistant
 - 5) Sophia Dotterweich, Student Instructional Assistant
 - 6) Matilda Downey, Student Instructional Assistant
 - 7) Samantha Hale, Student Instructional Assistant
 - 8) Caitlynn Hilt, Student Instructional Assistant
 - 9) Caylee Markle, Student Instructional Assistant
 - 10) Caitlyn Martin, Student Instructional Assistant
 - 11) Skylar Mills, Student Custodian
 - 12) Kayley Nelson, Student Instructional Assistant
 - 13) Landon Newark, Student Custodian
 - 14) Abigail Sanchez, Student Instructional Assistant
 - 15) Camden Sterner, Student Instructional Assistant
 - 16) Ariana Slenker, Student Instructional Assistant

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- E. Approval of the following individual, for the 2022-2023 school year, with compensation determined by the Extracurricular Minimum Stipend Matrix, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment because of a delayed, shortened, or canceled events due to COVID-19:

Appointment	Position	2022-2023 Stipend
James Gingerich	Aquatics Director	\$ 2,254

- F. Approval of the following professional substitute for the 2022-2023 school year at a rate of \$110.00 per day and \$125.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

1) Benae Hoffnagle

- G. Approval of the following individual holding a bachelor's degree and completing the District's Guest Teacher orientation program to substitute teach in all subject areas during the 2022-2023 school year at a rate of \$110.00 per day and \$125.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

1) Stephanie Doyle

- H. Approval of the following classified substitutes for the 2022-2023 school year at the hourly rates indicated on the Support Staff Compensation (Minimum Salary) Matrix, provisionally hired pending receipt of updated clearances, and completed Act 168 disclosure forms from previous employers:

- 1) Francis Herman
- 2) Christopher Sipe

Vote by roll call on all items resulted in the motion carrying with a unanimous vote by board members.

FOR INFORMATION ONLY:

The following Family Medical Leave Act (FMLA) Leaves were granted and entered into the minutes:

EMPLOYEE NAME	BUILDING	DEPARTMENT	DATE LEAVE BEGINS (approximately)	DATE LEAVE ENDS (approximately)
Stacy Jamison	New Salem	Math	08/17/2022	09/19/2022
Lisa Whisler	Spring Grove Intermediate	5 th Grade	08/31/2022	11/23/2022
Amanda Jones	High School	Math	10/01/2022	01/09/2023
Noel Conway	Middle School	Math	08/15/2022	Intermittent

Wilson moved to rescind the actions to Policy items A through G7. Trettel seconded.

Vote by roll call resulted in the motion carrying with Ramsay, Baum, Shearer, Trettel, Wilson, Ritz, and Rohrbaugh voting in favor. White opposed.

Wilson moved to approve items A through G of presented policy items, with the exception of items B1 and B2. Trettel seconded.

Vote by roll call resulted in the motion carrying with Baum, Ramsay, Ritz, Wilson, Trettel, Shearer, and Rohrbaugh voting in favor. White opposed.

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Trettel moved to table policy items B1 and B2. Ramsay seconded.

Ramsay stated that board members would like to obtain a second opinion related to authority language stated in item B1. Shearer requested that “assumed approval” language be removed from policy item B2.

Vote by roll call resulted in the motion carrying with Shearer, Baum, Ritz, Trettel, Ramsay, Wilson, and Rohrbaugh voting in favor. White opposed.

PROGRAM REPORTS

CURRICULUM

7. Following a report of the Curriculum Committee’s recommendations read by Nicole Wilson, Wilson moved and Trettel seconded the following:

A. OVERNIGHT CONFERENCE REQUESTS:

- 1) Approval for Dr. George W. Ioannidis, Superintendent, to attend the 2022 Fall LIU Superintendent Symposium at the Hyatt Place in Washington, DC, September 28-30, 2022.
- 2) Approval for Mark Czapp, Director of Business Operations, and AnJie Doll, Director of Human Resources, to attend and present at the American Association of School Personnel Administrators (AASPA) 84th Annual Conference at Renaissance Orlando at SeaWorld, Orlando, FL, October 10-11, 2022.
- 3) Approval for Timothy Bupp, Music Department Chairperson, to attend the National Association for Music Education (NAfME) Conference at Gaylord National Harbor Resort and Convention Center, National Harbor, MD, November 2-6, 2022.

B. TRIP REQUESTS:

- 1) Approval for Daniel Brenner, Abigail Kirkpatrick, and Kyle Showalter, High School Music Department teachers, and multiple parent chaperones, to accompany high school students to Orlando, FL, for the Disney World Performance Trip, April 2-8, 2023.
- 2) Approval for Brian Hastings, High School Science Teacher, and Janet Senft, High School Aide, to accompany students on the 2022 NASA, SLI, and Battle of the Rockets teams to Centerville, Maryland, for the Rocket Launch Maryland Delaware Rocketry Association (MDRA) on Sunday, October 9, 2022.

Vote by roll call on all items resulted in the motion carrying with a unanimous vote by board members.

White suggested that Board Policy Committee members convene to review proposed policies prior to coming to the entire board for consideration. Rohrbaugh will work with Dr. Ioannidis to confirm the process moving forward.

ADJOURNMENT: Trettel moved for adjournment at 7:53 PM. Wilson seconded. The meeting adjourned by unanimous voice vote.

RESPECTFULLY SUBMITTED BY:

Mark A. Czapp,
Director of Business Operations/Board Secretary