



AGENDA

VOTING MEETING / DIRECTORS' STUDY FORUM

of the Spring Grove Area School District Board of School Directors

Monday, October 10, 2022, Start Time 7:00 PM

Spring Grove Area Middle School, LGI Room #242, 244 Old Hanover Road, Spring Grove, PA

6:45 PM, Executive Session for Student Discipline – Closed to Public

VOTING MEETING

- I. Call To Order** MRS. RACHEL ROHRBAUGH
- A. Flag salute and moment of silence
 - B. Roll call
 - C. Documented or announced reasons for known absences
 - D. Announcements regarding Executive Sessions held since last sunshine meeting: N/A
- II. Formal and Informal Requests to Address the Board**
- William Lancaster, N. Codorus Township
- III. Possible Board and/or Administration Response to Public Comment**
- IV. Correspondence** MRS. RACHEL ROHRBAUGH
- V. Action Voting Items** (*Motion and second needed, roll call vote*)
- A. Policy MRS. KAREN BAUM
 - B. Personnel MRS. KAREN BAUM
 - C. Curriculum MRS. NICOLE WILSON
- VI. Adjournment of Action Voting Meeting** (*Motion and second needed, voice vote*)

DIRECTORS' STUDY FORUM MEETING

- I. Call To Order** MRS. RACHEL ROHRBAUGH
- II. Formal and Informal Requests to Address the Board**
- III. Possible Board and/or Administration Response to Public Comment**
- IV. Business and Finance Committee**
- A. Budget and Finance MR. DOUG WHITE
- 1) Proposed 2023-2024 Budget Presentation – *M. Czapp*
 - 2) Proposed Resolution, Act 57 – *M. Czapp*
 - 3) Proposed 2022-2023 Budgetary Transfers – *M. Czapp*

Business and Finance Committee, *Continued*

B. Buildings and Grounds

MR. RODNEY SHEARER

- 1) General Facilities Update – *G. Ioannidis, B. Stiles*

V. Management Committee

A. Policy

MRS. KAREN BAUM

- 1) Revisit Policy 218, Student Discipline – *G. Ioannidis*
- 2) Revisit Policy 220, Student Expression/Dissemination of Materials – *G. Ioannidis*
- 3) Proposed Revisions to Policy 236.1, Threat Assessments – *G. Ioannidis*
- 4) Proposed Revisions to Policy 805, Emergency Preparedness and Response – *G. Ioannidis*
- 5) Proposed Revisions to Policy 805.2, School Security Personnel – *G. Ioannidis*
- 6) Proposed Revisions to Policy 808, Food Services – *M. Czapp*

B. Personnel

MRS. KAREN BAUM

- 1) Proposed Voting Action Items / October 24, 2022, Regular Voting Meeting

VI. Program Committee

A. Curriculum

MRS. NICOLE WILSON

- 1) Community Survey Results, Update – *G. Ioannidis*
- 2) Proposed Affiliation Agreements
 - a. Wilkes University, Nursing Clinical Program – *M. Ludwig*
 - b. York College of Pennsylvania – Discounted Tuition Rates – *S. Guadagnino*
- 3) Proposals for Major Trip – *S. Guadagnino*
 - a. Rocket Launch at MDRA @ Centerville, MD – November 2022
 - b. Rocket Launch at MDRA @ Price, MD – December 2022
 - c. Rocket Launch at MDRA @ Price, MD – January 2023
 - d. Middle School Music Department @ Knoebels Amusement Park – May 2023

B. Athletics and Music

MR. DAVE TRETTEL

- 1) Overnight Conference Request – *G. Ioannidis*

VII. Planning (*Items to be considered for future agendas*)

VIII. Adjournment (*Motion and second needed, voice vote*)

**POLICY BOARD ACTIONS REQUESTED:**

- A. **STUDENT DISCIPLINE** – Approval of the recommendation by the Student Disciplinary Committee of the Board and the Superintendent to authorize and carry out the adjudication of a Middle School student as recommended during a Disciplinary Board Hearing held on October 10, 2022, and further ratify the adjudication to be documented by the hearing officer, Gareth D. Pahowka, Esq., Stock and Leader.

Background Information: *Information will be shared with board members during a brief executive session for Student Discipline, to be scheduled prior to the Board's action on this recommendation.*

PERSONNEL BOARD ACTIONS REQUESTED:**A. RESIGNATIONS** – Approval of the following resignations:

- 1) **Spring Grove Area Intermediate School Instructional Assistant – Special Education Personal Care** – Brooke Miller, effective October 14, 2022, for personal reasons.
- 2) **Spring Grove Area Middle School Instructional Assistant – Special Education** – Peggy Harling, effective October 19, 2022, for personal reasons.

B. UNCOMPENSATED LEAVE REQUESTS – Approval of the following requests for uncompensated leave:

- 1) **Spring Grove Intermediate School Instructional Assistant – Special Education** – Kristin Horn, effective approximately October 27, 2022, through approximately November 4, 2022.
- 2) **Spring Grove Area High School Math Instructor** – Amanda Jones, effective approximately January 4, 2023, through approximately March 3, 2023.

C. TRANSFER – Approval of the following transfer:

- 1) **Spring Grove Area School District Instructional Assistant Special Education and Cafeteria Support** – Regina Riddle from Spring Grove Area Intermediate School Part Time Nutrition Support to Spring Grove Area School District Instructional Assistant – Special Education and Cafeteria Support, effective October 3, 2022, with compensation established at \$12.48 for 5 hours per day, 180 days per year.

Background Information – Regina has experience working with children and is currently a driver for Krise Transportation. Regina is filling the positions resulting from the resignation of Sandy Albright (Special Education) and Deborah Wise (Cafeteria Support).

D. APPOINTMENTS – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) **Spring Grove Area Middle School Instructional Assistant Special Education (Autistic Support Personal Care)** – Courtney Dubs, effective October 11, 2022, with compensation established at \$13.50 per hour for 7 hours per day, 180 days per year.

Background Information – Courtney has 3 years of experience working with students with special needs. Courtney is filling the position resulting from the resignation of Amy Montague.

- 2) **Spring Grove Area Middle School Instructional Assistant Special Education (Personal Care – Life Skills Support)** – Elizabeth Stabley, effective October 11, 2022, with compensation established at \$12.75 per hour for 7 hours per day, 180 days per year.

Background Information – Elizabeth has 3 years of experience working with aging adults. Elizabeth is filling the position resulting from the addition of the Life Skills class at the middle school and the students' IEP requirements.

- 3) **Spring Grove Area High School Instructional Assistant – Integrated Arts Center** – Gracie Priest, effective October 3, 2022. Compensation established at \$11.30 per hour for 5.5 hours per day, 180 days per year.



Background Information – Gracie is a graduate of Spring Grove Area High School and is the Video Director for the York Revolution. She worked with the AVJ club at the High School and has been a classified substitute since her graduation. Gracie is filling the position resulting from the resignation of Stephanie Doyle.

- E. **STUDENT EMPLOYEE** – Approval of the following individual pending receipt of clearances and completed Act 168 disclosure forms from previous employers, with compensation established at \$10.25 per hour:

1) Cloey Carl, Student Instructional Assistant

- F. **STRENGTH AND CONDITIONING COACH AND SUBSTITUTES** – Approval of the following coaches for the 2022-2023 school year to provide coverage for strength and conditioning activities, at \$20.00 per hour:

	Appointment	Position
1)	Amanda Cooper	Strength and Conditioning Coach
2)	Joshua Fishel	Strength and Conditioning Coach- Substitute
3)	Anthony Miller	Strength and Conditioning Coach
4)	Joseph Sokolovich	Strength and Conditioning Coach- Substitute
5)	Samantha Strausbaugh	Strength and Conditioning Coach- Substitute

- G. **CURRICULUM LEADER** – Approval of the following updated Curriculum Leader for the 2022-2023 school year with the pro-rated approved stipend as determined by Collective Bargaining Agreement between SGASD and the Spring Grove Education Association, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment because of a delayed, shortened, or canceled programs due to COVID-19:

	Appointment	Level	Area	Stipend
1)	Korie Lane/MS	Grades 7-8	English Language Arts	\$876.92

- H. **AQUATICS** – Approval of the following individuals, pending receipt of updated clearances, to work aquatics events at the established hourly aquatics rate in the matrix to provide aquatic assistance during community swim activities:

- 1) Emily Huber, Lifeguard/Swim Aide
- 2) Jenna Meyering, Lifeguard/Swim Aide
- 3) Anna Watson, Lifeguard/Swim Aide

- I. **EXTRACURRICULAR POSITIONS** – Approval of the following individuals, for the 2022-2023 school year, with compensation determined by the Extracurricular Minimum Stipend Matrix. and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment as a result of a delayed, shortened, or canceled events due to COVID-19:

	Appointment	Position	2022-2023 Stipend
1)	Jason Baker	Mock Trial Advisor	\$ 1,646
2)	Brian Hastings	Rocketry Advisor	\$ 1,646
3)	Nicole Harlacher	Academic Team Advisor	\$ 886
4)	Nicole Harlacher	Assistant Mock Trial Advisor	\$ 556
5)	Kierhan Boyle	Assistant Mock Trial Advisor	\$ 556
6)	Justice White	Assistant Mock Trial Advisor	\$ 556
7)	Janet Senft	Assistant Rocketry Advisor	\$ 556



J. **INTERSCHOLASTIC PERSONNEL** – Approval of the following individuals, pending receipt of updated clearances, for the 2022 – 2023 school year to work athletic events at the established event rate in the matrix:

- 1) Pat Craig
- 2) Janelle Newark

K. **ACT 86 DAY-TO-DAY STUDENT SUBSTITUTES** – Approval of the following Act 86 substitutes for a maximum of 20 days for the 2022-2023 school year at a rate of \$110.00 per day, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Emily Adams
- 2) Sarah Ginn
- 3) Matthew Guadagnino
- 4) Kendra Klunk

**PERSONNEL REPORT / FOR INFORMATION ONLY****I. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:**

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS (approximately)</i>	<i>DATE LEAVE ENDS (approximately)</i>
Daniel Brenner	High School	Music	09/12/2022	09/21/2022
David Dietrich	High School	Administration	09/28/2022	12/22/2022
Elizabeth Swiger	SGE	Special Education Paraeducator	11/10/2022	01/09/2023
Amy Fisher	Paradise	Kindergarten	11/14/2022	01/07/2023
Kaylyn Ford	High School	Business	11/14/2022	01/27/2023
Brittany Koser (Rife)	SGE	Special Education	12/13/2022	03/14/2023
Katherine Lamont	Paradise	Special Education	01/03/2022	03/24/2022
Meghan Michalisin	High School	Math	03/13/2023	06/02/2023



CURRICULUM BOARD ACTIONS REQUESTED:

- A. **Trip Request** – Approval for Daniel Brenner, High School Director of Modern Music, and Chris Mundy, High School Counselor and Assistant Select Modern Band Director, to accompany high school Select Modern Band students and any parent chaperones holding appropriate volunteer clearances, to Pocono Manor, PA to perform in the PASA-PSBA Student Showcase, October 31 – November 1, 2022.



SPRING GROVE AREA SCHOOL DISTRICT

Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Dr. Steven Guadagnino, Assistant Superintendent

DATE: October 5, 2022

SUBJECT: Proposal for Major Trip / Request Expedited

The enclosed "Proposal for Major Trip" request is being presented for the board's consideration of approval at the October 10th DSF meeting due to time constraints:

Select Modern Band at Pocono Manor, PA on October 31 – November 1, 2022.

Information regarding this proposal is included in board packets. The members of the Select Modern Band are one of five groups in the state of PA selected to perform for the PASA-PSBA joint conference. They will have the unique opportunity to perform at a high-profile conference featuring professional lighting and sound in front of Pennsylvania's educational leadership.

If you have any questions, please contact Dr. Guadagnino or me prior to the meeting so any concerns may be address at the meeting. Thank you.



Spring Grove Area School District
Proposal for Major Trip

AP #121
Attachment

TITLE of TRIP: Select Modern Band Trip to Poconos, Pennsylvania

DESTINATION: Pocono Manor, PA (Kalahari Resort) – PASA-PSBA Student Showcase Performance

PROPOSED TRIP DATES (*specify student instructional days missed*):
October 31 – November 1, 2022 (Students would miss 1.5 instructional days)

TRIP SUPERVISION:

Who will be in charge? Daniel Brenner – High School Director of Modern Music
Chris Mundy – High School Counselor and Assistant Select Modern Band Director

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

In addition to the high school staff members listed above, parents of participating students with volunteer clearances would be welcome to join us on the trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

Our students have been selected as one of five groups in the state of Pennsylvania to perform for the Pennsylvania Association of School Administrators and Pennsylvania School Boards Association joint conference. The members of the Select Modern Band will have the unique opportunity to perform at a high-profile conference featuring professional lighting and sound in front Pennsylvania's educational leadership. This is also a great opportunity to share with other districts from within the state one of our most unique musical programs by showcasing the talents of the Select Modern Band students.

Who will be eligible to attend this trip?

The students of the Select Modern Band Ensemble/Class. (9 students total)

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Tentative itinerary as of September 27, 2022

Day 1: Monday, October 31, 2022

7:20 AM Select Modern Band Performance as part of "Music Mondays"
7:35 AM Packing for Poconos
8:00 AM Depart for Kalahari Resort
11:00 AM Arrive/Check-In at Resort
12:00 PM Lunch
1:30 PM Time at the Resort/Set-Up/Practice/Sound Check
5:30 PM Dinner
6:30 PM Getting Ready for Performance
7:15 PM Perform for PASA-PSBA Student Showcase
9:00 PM Post Performance Tear-Down/Pack Equipment
10:00 PM Students to Rooms
10:15PM Room Check/Lights Out

Day 2: Tuesday, November 1, 2022

7:00 AM Breakfast
8:00 AM Depart for Spring Grove Area High School
11:00 AM Arrive at Spring Grove Area High School

HEALTH / SAFETY:**What plan will be in place to address health and safety issues?**

A list of student health concerns will be provided to the attending staff from our school nurse. Should an emergency arise, staff will contact emergency medical services. Staff will be doing an evening room check, morning wake-up call and attendance checks at all stops along the trip. Students will be provided with a list of emergency contact information. Rules and regulations will be outlined for all students and parents prior to departure and will be enforced strictly during the trip.

TRAVEL AGENCY CONTACT (if Agency is being used):

None.

COSTS:**Cost to student:**

\$0

Cost to finance trip / Methods to assist students:

The PASA-PSBA is providing an honorarium of \$1,000 to offset travel costs for our students.

The Spring Grove Music Boosters is willing to offset the remainder of the costs not covered by the honorarium. (Approximately \$40)

Transportation: \$198.75 (318 Round Trip Miles at \$0.625 per mile)

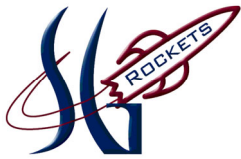
Accommodations: \$839.52 (3 Hotel Rooms)

District costs:

The district would need to provide substitute/coverage for district employees attending trip.

Chaperones:

*** Provide details on Travel Agency incentives, cash discounts, rewards, free travel vouchers and how will these be allocated for this trip*



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Mark Czapp, Director of Business Operations

DATE: October 5, 2022

SUBJECT: Act 57 / Proposed Resolution

On July 11th, the Governor signed Act 57 into law, which amended the Local Tax Collection Act ("LTCL"). Act 57 requires tax collectors of local governments' real estate taxes to waive the imposition of penalties, interest and other charges previously imposed for the late payment of real estate taxes in certain limited instances. Prior to Act 57, LTCL allowed local governments' tax collectors to impose penalties, interest, and other charges for the late payment of real estate taxes – even if the taxpayer never received the tax bill. Act 57 was intended to remedy the situation when a new property owner does not receive a real estate tax bill (presumably because the bill was sent to the prior owners), and only learns of the real estate taxes owed through a delinquency notice.

Act 57 requires all local governments that impose real estate taxes to adopt resolutions to require their real estate tax collectors to comply with this law.

In order for a taxpayer to take advantage of relief under Act 57, the taxpayer must complete a waiver form within 12 months of acquiring a property and do three things:

- (1) prove their acquisition and owner of the taxed property;
- (2) sign an affirmation form stating the real estate tax bill for the property was not received by the taxpayer; and
- (3) pay the entire amount of the face value of the real estate taxes owed on the property at the time the waiver form is submitted.

Act 57 becomes effective with the first tax year following the effective date of the legislation, which is the 2022-2023 fiscal year for school districts (i.e. the July 2023 real estate tax bills).

The attached Resolution is presented for board members' review at the October 10th DSF, with consideration of approval tentative for the October 24th Regular Voting Meeting.

Please feel free to contact Mark Czapp or me if you have any concerns prior to the October 10th meeting so they may be addressed at the meeting.

Spring Grove Area School District
Resolution – Act 57 of 2022

A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE SPRING GROVE AREA SCHOOL DISTRICT AUTHORIZING THE WAIVER OF ADDITIONAL CHARGES FOR THE LATE PAYMENT OF REAL ESTATE TAXES IN CERTAIN CIRCUMSTANCES TO COMPLY WITH ACT 57 OF 2022

WHEREAS, the Spring Grove Area School District (School District”) is a taxing district as defined in the Local Tax Collection Law, 53 Pa. C.S. § 8001 *et seq.*;

WHEREAS, the School District adopts its annual budget on or before June 30 of each year, and issue its real estate tax bills thereafter on or about July 1 of each year;

WHEREAS, the real estate tax bills provide for payment by certain dates of either the discount, face and/or penalty amount depending on the date when such payment is made;

WHEREAS, from time to time there may be errors and/or delays with the distribution and/or delivery system of real estate tax bills and property owners may not receive their real estate tax bills and/or do not receive them in a timely fashion; and

WHEREAS, Act 57 of 2022 amended the Local Tax Collection Law to authorize, in limited and certain circumstances, for the waiver of additional charges and other forms of relief for taxpayers’ late payment of the face amount of real estate taxes; and

WHEREAS, Act 57 of 2022 requires the School District to adopt a resolution to require its real estate tax collector(s) to waive additional charges for real estate taxes, subject to a taxpayer’s compliance with the requirements Act 57 of 2022, beginning July 1, 2023 and each tax year thereafter.

NOW, THEREFORE, BE IT RESOLVED by the Board of School Directors of the Spring Grove Area School District, as follows:

1. Definitions. In compliance with Act 57 of 2022, the following terms shall be defined as:
 - a. “Additional charge” shall mean any interest, fee, penalty or charge accruing to and in excess of the face amount of the real estate taxes as provided in the real estate tax notice.
 - b. “Tax collector” shall mean an elected or appointed tax collector, delinquent tax collector, tax claim bureau or alternative collector assigned to collect the School District’s real estate taxes.
 - c. “Qualifying event” shall mean either the date ownership of real estate is transferred, the date ownership of a mobile/manufactured home is transferred or the date a lease agreement commences for the original location or relocation of a mobile/manufactured home on a parcel of land not owned by the owner of the mobile/manufactured home.

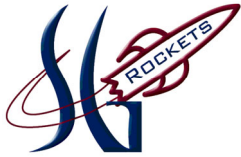
2. Tax Collector Compliance. Each tax collector shall waive additional charges for the late payment of real estate taxes for a particular property, if a taxpayer does all of the following:
 - a. The taxpayer provides a waiver request of additional charges within twelve (12) months of a qualifying event;
 - b. The taxpayer attests a real estate tax notice was not received and/or not received in a timely manner;
 - c. The taxpayer provides proof of the property transfer within the previous twelve (12) months by means of:
 - i. a copy of the deed showing the date of the real property transfer; or
 - ii. a copy of the title showing the date of acquisition of a mobile/manufactured home or an executed lease agreement for a mobile/manufactured home shown the date on which the lease began; and
 - d. The taxpayer makes full payment of the face amount on real estate tax bill at the time of the waiver request.
3. Taxpayer Waiver and Attestation Form. A taxpayer shall use the standardized form developed by the Pennsylvania Department of Community and Economic Development for purposes of submitting the waiver request and attestation under Paragraph 2.
4. Tax Collector Liability. A tax collector who in good faith accepts a waiver request and full payment of the face amount on real estate tax bill shall not be personally liable for any amount due or arising from the real estate tax that is the subject of the waiver request.
5. Effective Date. This resolution shall become effective beginning July 1, 2023 or the date on which the School District's 2023 real estate tax notices are issued, if earlier.

DULY ADOPTED, by the Board of School Directors of the Spring Grove Area School District, in lawful session duly assembled, this 24th day of October, 2022.

SPRING GROVE AREA SCHOOL DISTRICT

By: _____
Rachel Rohrbaugh,
President of the Board of School Directors

ATTEST: _____
Mark A. Czapp,
Secretary of the Board of School Directors
(SEAL)



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Mark Czapp, Director of Business Operations
Jennifer Leppo, Accounting Services Manager

DATE: October 5, 2022

SUBJECT: Budgetary Transfers

The following budgetary transfers are being shared with board members for review at the October 10th DSF. These transfers are necessary to appropriately reflect ESSER grant fund expenditures, as indicated. Following review, the listed transfers will be presented for the board's action with October 24th agenda items.

Transfer from General Fund to the Capital Reserve Fund:

\$591,496.10 for ESSER II Expenditures
\$ 58,310.00 for ESSER III Expenditures

Total Transfer \$649,806.10

Transfer from General Fund to the Food Service Fund:

\$5,700.50 for ESSER III Expenditures

Please feel free to contact Mark Czapp or me if you have any concerns prior to the October 10th meeting so they may be addressed at the meeting.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

DATE: October 5, 2022

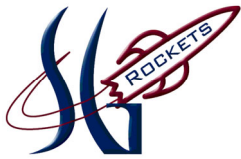
SUBJECT: Board Policy Considerations / October 10, 2022

PSBA has provided suggested language to consider when making updates to the following policies resulting from Act 55 of 2022, which amended several sections of the PA Public School Code. Rationale and a brief description behind suggested revisions to newly presented are included, and Stock and Leader has reviewed the proposed revisions and provided appropriate guidance before presenting suggested changes to board members. Policies 218 and 220 included on the agenda will be presented for continued discussion, per the Board's request.

- 1) **Policy No. 236.1**
Revisions to School Code now require some actions related to threat assessment to be completed annually. This change has been reflected throughout the policy related to notifications and training.
- 2) **Policy No. 805**
Act 55 of 2022 established new minimum standards for school safety and security training of school employees and respective members of the School Safety and Security Committee. These revisions are reflected throughout the policy.
- 3) **Policy No. 805.2**
School Code was revised with new requirements for the role and training of the School Safety and Security Coordinator, as noted in the revised language. Additionally, the district continues its long-standing agreement with Northern York County Regional Police Department for general law enforcement services, as well as the review and update, as needed, of the contract with the Department for the services of two (2) School Resource Officers. Language has now been included in proposed revisions to account for this partnership.
- 4) **Policy No. 808**
Since USDA waivers to allow schools to serve free meals has ended, districts can explore eligibility for the Community Eligibility Provision (CEP) of the national school food program, which provides free meals to all students enrolled in a school building with an overall enrollment that meets the minimum percentage of eligible household income. Language regarding CEP is proposed for consideration to allow the opportunity as/where it may be appropriate to our educational buildings.

Following the initial review and discussion at the October 10th Directors' Study Forum, the Board will be asked to consider approval of a first reading at the October 24th Regular Voting Meeting, with a second and final reading anticipated for inclusion on the November 28th Regular Voting Meeting Agenda.

Your support is appreciated as we make every effort to remain current with changes and legal recommendations. If you have any questions related to the proposed policies, please feel free to contact me prior to the meeting so that we may address those concerns at the meeting and maintain our anticipated timeline for approval.



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

MEMO TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

CC: Dr. Steve Guadagnino, Assistant Superintendent
Dr. Michelle Ludwig, Director of Pupil Services

DATE: October 5, 2022

SUBJECT: Proposed University Partnership Agreements

Spring Grove Area School District has been partnering with colleges and universities to provide Dual Enrollment and College in the Classroom experiences to students, and various student teaching opportunities and clinical experience activities required for young scholars who are working toward completion of respective degrees in education. Partnerships come in the form of Affiliation Agreements, and the district's solicitor reviews language of proposed agreements prior to bringing to board members for consideration.

The district has recently received a request from the universities listed below. The respective proposed partnership agreements are attached for board members' review:

- Wilkes University (on behalf of PASSAN School of Nursing) to partner with Spring Grove Area School District and provide clinical opportunities to students completing a degree program in Nursing
- York College of Pennsylvania to consider a partnership agreement for offering reduced tuition rates to Spring Grove Area School District staff members interested in taking graduate-level courses to obtain a Master of Education Degree

Student internships provide the ideal setting for observation of qualifications in the educational environment, should the student teacher be considered for future employment with Spring Grove Area School District. Each request is vetted through the office of the Assistant Superintendent and/or Director of Pupil Services, and as needed, the appropriateness of the request, the classroom placement, and the professional staff member to be partnered with during the requested term, are considered.

Following review of the proposed agreements, the board will be asked to consider approval at the October 24th Regular Voting meeting. If you have any questions, please feel free to reach out to Dr. Guadagnino or me prior to the October 10th DSF so that any questions may be addressed at the meeting.



Spring Grove Area School District
Proposal for Major Trip

AP #121
Attachment

TITLE of TRIP: Rocket Launch at Maryland Delaware Rocketry Association (MDRA)

DESTINATION: Centerville, MD

PROPOSED TRIP DATES: Saturday, November 5, 2022, or Sunday, November 6, 2022 (depending on weather)

TRIP SUPERVISION:

Who will be in charge? Brian Hastings, High School Science Teacher

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Brian Hastings, High School Science Teacher, and Janet Senft, High School Aide, will be chaperoning this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

The students will learn and understand the fluid dynamics of a rocket going through air. They will have experience in an engineering and design team to design, build, and test rockets for a scientific experiment payload.

Who will be eligible to attend this trip?

Students on the 2022 NASA, SLI and Battle of the Rockets teams that have already designed and built the rocket.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Saturday or Sunday

9:00 a.m. – Depart from Spring Grove Area High School
11:30 a.m. – Arrive at Central Sod Farm, Centerville, MD
12:00 p.m. – Lunch
1:30 p.m. – 4:30 p.m. Launch
5:00 p.m. – Depart Centerville, MD
8:30 p.m. – Arrive at Spring Grove Area High School

HEALTH / SAFETY:

The students will complete the field trip permission forms including existing health conditions. The nurse will supply any medications needed to carry with the group (i.e., Inhaler, epi pen). If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs.

COSTS:

Cost to student:

\$0

Cost to finance trip / Methods to assist students:

\$220.00 – Transportation (2 vans)

\$468.00 - Meals

\$688.00 – TOTAL (Expenses are to be covered by student fundraising activities, grants, donations, and corporate sponsors.)

Community donations:

Funds are being solicited to help with the cost of the program including materials, transportation, hotel, and meals. The team has already been awarded a \$2500 grant from TE Connectivity, \$2500 from the PA Space Grant Consortium and \$250 from Rutters. Additional fundraisers will be completed throughout the year.

*** Provide details on Travel Agency incentives, cash discounts, rewards, free travel vouchers and how will these be allocated for this trip*



Spring Grove Area School District
Proposal for Major Trip

AP #121
Attachment

TITLE of TRIP: Rocket Launch at Maryland Delaware Rocketry Association (MDRA)

DESTINATION: Higgs Farm, Price, MD

PROPOSED TRIP DATES:

Saturday or Sunday in December 2022 (depending on weather)

TRIP SUPERVISION:

Who will be in charge? Brian Hastings, High School Science Teacher

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Brian Hastings, High School Science Teacher, and Janet Senft, High School Aide, will be chaperoning this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

The students will learn and understand the fluid dynamics of a rocket going through air. They will have experience in an engineering and design team to design, build, and test rockets for a scientific experiment payload.

Who will be eligible to attend this trip?

Students on the 2022 NASA, SLI and Battle of the Rockets teams that have already designed and built the rocket.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Saturday or Sunday in December 2022

9:00 a.m. – Depart from Spring Grove Area High School

11:30 a.m. – Arrive at Higgs Farm, Price, MD

12:00 p.m. – Lunch

1:30 p.m. – 4:30 p.m. Launch

5:00 p.m. – Depart Price, MD

8:30 p.m. – Arrive at Spring Grove Area High School

HEALTH / SAFETY:

The students will complete the field trip permission forms including existing health conditions. The nurse will supply any medications needed to carry with the group (i.e., Inhaler, epi pen). If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs.

COSTS:

Cost to student:

\$0

Cost to finance trip / Methods to assist students:

\$220.00 – Transportation (2 vans)

\$468.00 - Meals

\$688.00 – TOTAL (Expenses are to be covered by student fundraising activities, grants, donations, and corporate sponsors.)

Community donations:

Funds are being solicited to help with the cost of the program including materials, transportation, hotel, and meals. The team has already been awarded a \$2500 grant from TE Connectivity, \$2500 from the PA Space Grant Consortium and \$250 from Rutters. Additional fundraisers will be completed throughout the year.

*** Provide details on Travel Agency incentives, cash discounts, rewards, free travel vouchers and how will these be allocated for this trip*



Spring Grove Area School District
Proposal for Major Trip

AP #121
Attachment

TITLE of TRIP: Rocket Launch at Maryland Delaware Rocketry Association (MDRA)

DESTINATION: Higgs Farm, Price, MD

PROPOSED TRIP DATES: Saturday or Sunday in January 2023 (depending on weather)

TRIP SUPERVISION:

Who will be in charge? Brian Hastings, High School Science Teacher

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

Brian Hastings, High School Science Teacher, and Janet Senft, High School Aide, will be chaperoning this trip.

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

The students will learn and understand the fluid dynamics of a rocket going through air. They will have experience in an engineering and design team to design, build, and test rockets for a scientific experiment payload.

Who will be eligible to attend this trip?

Students on the 2022 NASA, SLI and Battle of the Rockets teams that have already designed and built the rocket.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Saturday or Sunday in January 2023

9:00 a.m. – Depart from Spring Grove Area High School

11:30 a.m. – Arrive at Higgs Farm, Price, MD

12:00 p.m. – Lunch

1:30 p.m. – 4:30 p.m. Launch

5:00 p.m. – Depart Price, MD

8:30 p.m. – Arrive at Spring Grove Area High School

HEALTH / SAFETY:

The students will complete the field trip permission forms including existing health conditions. The nurse will supply any medications needed to carry with the group (i.e., Inhaler, epi pen). If a student becomes ill, all necessary steps will be taken to ensure that appropriate attention is given to the student to address his/her needs.

COSTS:

Cost to student:

\$0

Cost to finance trip / Methods to assist students:

\$220.00 – Transportation (2 vans)

\$468.00 - Meals

\$688.00 – TOTAL (Expenses are to be covered by student fundraising activities, grants, donations, and corporate sponsors.)

Community donations:

Funds are being solicited to help with the cost of the program including materials, transportation, hotel, and meals. The team has already been awarded a \$2500 grant from TE Connectivity, \$2500 from the PA Space Grant Consortium and \$250 from Rutters. Additional fundraisers will be completed throughout the year.

*** Provide details on Travel Agency incentives, cash discounts, rewards, free travel vouchers and how will these be allocated for this trip*



Spring Grove Area School District
Proposal for Major Trip

AP #121
Attachment

TITLE of TRIP: MS Music Department Performance Field Trip

DESTINATION: Knoebels Amusement Park, 391 Knoebels Blvd, Elysburg, PA 17824

PROPOSED TRIP DATES (*specify student instructional days missed*):
Friday, May 19, 2023 (1 instructional day missed)

TRIP SUPERVISION:

Who will be in charge? Mr. Dan Fake, Chorus Director, Mrs. Susan Gross, Orchestra Director, and Kyle Showalter, Band Director will be in charge. The students will be under the supervision of the directors and chaperones.

How many adults will be required to attend this trip to ensure safety and to act as chaperones?

1 Chaperone to 10 students – would be preferred

BENEFITS of PARTICIPATION / RELATIONSHIP TO THE CURRICULUM:

One of the primary goals of the SGASD music curriculum is to transform classroom practice into performance. The SG Middle School music program (band, orchestra & chorus) will be actively participating in a performance on the amphitheater of the Knoebel's Amusement Park.

Other benefits of participation/relationship to the curriculum:

1. Increased Motivation: Music educators know how students put more effort into their playing when working towards a goal with their “teammates” or ensembles. As a music educator it is our duty to provide our music students with real-world goals to increase morale, team building, and work ethic. Our music students will see their hard work paying off in the form of travel and performance.
2. Increased Recruitment/Retention: Music ensemble directors know that travel performance opportunities help with recruitment as well as retention of members.
3. New Opportunities: Students come from varied backgrounds. For some students, traveling with the school music department ensembles might be the only opportunity the student gets to see different parts of the world.
4. Parent Involvement: A music performance field trip would not be possible without the help of parents and music boosters. Parents’ motivation increases which can then transfer to the student.

The following Pennsylvania Standard is addressed through this adjudication trip:

Production, Performance and Exhibition of Dance, Music, Theatre and Visual Arts..... 9.1

- A. Elements and Principles in each Art Form
- B. Demonstration of Dance, Music, Theatre and Visual Arts
- I. Community Performances and Exhibitions
- J. Technologies in the Arts

Who will be eligible to attend this trip?

All students enrolled the middle school band, orchestra, and choral programs for the 2022-2023 school year are eligible to attend the trip. Approximately 140 Students.

PERFORMANCES / EXCHANGES / DETAILED ITINERARY:

Tentative itinerary as of September 2022

7:00 AM – Coaches arrive at Spring Grove Area Middle School

7:30 AM – Coaches depart Spring Grove Area Middle School

9:45 AM – Arrive at Knoebels Amusement Park

10:00 AM – Park opens, unload and set-up for performance

10:30 – 11:30 AM – Performance inside park

11:30 AM – Pack up from performance, catered meal in picnic pavilion, free time in park

Dinner on own
6:00 PM – Park closes
6:15 PM – Depart for Spring Grove Area Middle School
8:30 PM – Estimated time of arrival to Spring Grove Area Middle School
Notable Student Travel Tour Escort: TBD
Motorcoach Drivers: TBD

HEALTH / SAFETY:

What plan will be in place to address health and safety issues?

In addition to traveling with a school nurse and insurance provided by the travel company, students will complete the field trip permission forms including existing health conditions.

We will be taking attendance anytime students exit and load the bus at all stops along the trip. Participating district music staff will also collect pertinent medical information to ensure safety. Students will be assigned a parent chaperone for the trip.

Rules and regulations will be outlined for all students and parents prior to departure and will be enforced strictly during the trip.

Parent chaperones will need to show proof of favorable clearances **before** being allowed to sign up for the trip

TRAVEL AGENCY CONTACT (if Agency is being used):

Notable Student Travel
3415 Canyon Creek
Mechanicsburg, PA 17055
717-858-5376
c/o Larissa Grill Husler

COSTS:

Cost to student: as of 9/5/22 subject to change

\$105/student; fundraising opportunities through the Spring Grove Music Boosters

Cost to District: as of 9/5/22 subject to change

The district would need to provide substitute/coverage for district employees attending the trip (Nurse first, Mrs. Gross – Orchestra Director / Mr. Fake - Choral Director - / Mr. Showalter – Band Director – Mrs. Gobrecht - accompanist)

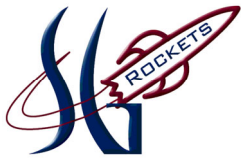
The trip will be arranged through Notable Student Travel (Larissa Grill-Husler). For each twenty persons, one complimentary ticket will be available. (Subject to change) These will be allocated to the district employees on the trip.

Cost to finance trip/ Methods to assist students: TBD

Additional methods for financing the trip will come through the budgeted transportation request 072 “Reservation of Funds” and Spring Grove Music Booster student fundraising accounts. Students will be provided with many fundraising opportunities through the Spring Grove Music Boosters. Money earned from these fundraisers will be credited to the trip account. The Music Boosters approved this action and are prepared to help in this endeavor.

Chaperones: as of 9/5/22 subject to change

\$105.00



SPRING GROVE AREA SCHOOL DISTRICT
Spring Grove, Pennsylvania

TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Mr. Jeffrey Laux, Student Athletic Coordinator

DATE: September 26, 2022

SUBJECT: Overnight Conference Request

The following overnight conference request is presented for the Board's review and discussion at the October 10th Directors' Study Forum, with a recommendation for approval anticipated with October 24th Regular Voting Meeting actions:

Conference Title: Pennsylvania State Athletic Directors Association Annual Conference

Location: Hershey Lodge, Hershey, PA

Dates: March 21-24, 2023

Approximate Costs: \$300.00 – Registration
\$685.98 – Lodging
\$985.98 – TOTAL

Participation in this conference is being requested by Mr. Laux, Student Athletic Coordinator, who has been asked to present during the conference. The conference consists of numerous professional development and networking opportunities throughout the week.

Total estimated cost for conference participation is included in the current 2022-2023 athletic department budget, approved by the School Board during the 2021-2022 school year.

If you have any questions regarding this request, please contact me prior to the Directors' Study Forum so your concerns may be addressed at the meeting.