



MINUTES
SPRING GROVE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
DIRECTORS' STUDY FORUM MEETING

DATE/TIME of MEETING: November 14, 2022 @ 7:14 PM

LOCATION of MEETING: SPRING GROVE AREA MIDDLE SCHOOL
244 OLD HANOVER ROAD, SPRING GROVE, PA

ATTENDANCE: **The following School Directors were in attendance:**
Karen Baum, Ben Ramsay, Michael Ritz, Rachel Rohrbaugh, Rodney Shearer,
Doug Stein, Doug White, Nicole Wilson

The following School Directors were absent:
Dave Trettel

The following Spring Grove Area School District Administrators were in attendance:
Dr. George W. Ioannidis, Superintendent
Dr. Steve Guadagnino, Assistant Superintendent
Mr. Mark Czapp, Director of Business Operations/Board Secretary (*via Zoom*)
Dr. Michelle Ludwig, Director of Pupil Services

A Directors' Study meeting of the Board of School Directors of the Spring Grove Area School District was held on Monday, November 14, 2022, following adjournment of the voting meeting. Rachel Rohrbaugh, Board President, called the meeting to order at 7:14 PM, noting the same board members in attendance from the earlier voting meeting.

PUBLIC COMMENT

There was no public comment.

BUSINESS AND FINANCE COMMITTEE REPORTS:

BUDGET AND FINANCE

Mark Czapp, Director of Business Operations, presented the proposed 2023 SGRPRC budget for review. The board will consider approval of the proposed budget at the November 28th regular voting meeting.

Chris Enck, District Technology Coordinator, presented a memorandum recommending the listed iPads be declared surplus for the purpose of recycling following a recent unit refresh over the summer for grades K-4. Following anticipated approval at the November 28th regular voting meeting, Enck will solicit quotes from recycling vendors to purchase the retired assets.

Steph Kennedy, District Community Relations Coordinator, proposed a project for updating the district's brand/public relations materials, including a district logo redesign/refresh for the board's consideration. Kennedy recommended engaging Jostens to provide support with the process, to include a full branding package, at a cost not to exceed \$2,500. The board will consider approval to proceed at the November 28th regular voting meeting.

Czapp presented updates to the proposed 2023-2024 budget and recommended the board consider adopting a Resolution to stay within the district's official Enhanced Act 1 Index of 5.5% at the November 28th regular voting meeting.

Czapp stated that the 2021-2022 final audit report will be placed at board members' seats at the November 28th regular voting meeting, with a recommendation for the board's acceptance at December 5th reorganization meeting .

**Spring Grove Area School District
Board of School Directors Meeting Minutes
November 14, 2022, Directors' Study Forum Meeting**

BUILDINGS AND GROUNDS

Czapp invited Jeff Shyle, K&W Engineers, Tom Austin, Transportation Resource Group (TRG), and Scott Cousin, Crabtree, Rohrbaugh & Associates (CRA), to share a presentation proposing the addition of secondary access drives at the high school and SGE, as well as options for placement of a maintenance facility on campus. Ioannidis noted this to be the next step in the process of capital improvement projects that have been acknowledged by the board and in the works for several years. A proposed agreement with CRA was included as part of the presentation. Czapp thanked Shearer and White, Buildings & Grounds Committee members, for their input and support, and reported that the committee will meet in the coming weeks to discuss estimated costs. The Board may be asked to consider action on the proposed projects and an agreement with CRA as early as January 2023.

Chris Enck presented an update regarding the High School Auditorium lighting and sound enhancement project, and he recommended the board consider contracting with Stray Pro, a COSTARS vendor, to perform the upgrades at a cost not to exceed \$559,619 as outlined in a proposed agreement. The project will be funded through the 2022-23 and 2023-24 budgets. The board will consider approval at the November 28th regular voting meeting.

Czapp shared an update regarding the sale of the vacant tract of land located at College Avenue to the Spring Grove Borough. A Purchase Agreement was approved by board members in April 2021 with the final sale contingent upon the Borough obtaining a grant from the Pennsylvania Department of Conservation and Natural Resources (DCNR). The district was notified that the grant was received and will move forward to complete the subdivision of the property. Upon acceptance by all parties, the board could be asked to consider approval of a final Sales Agreement with the Borough in early 2023.

Ioannidis received updated projections from Everside regarding renovation costs to the Rocket Wellness Center that are lower than originally proposed. A meeting is scheduled this week to continue planning for the center's opening. The Nurse Practitioner has been meeting and interacting with staff at all district buildings. The anticipated contractual period will begin in December instead of November due to delays.

The Roth's Church Road Community Partnership (RCRCP) has entered the public phase of its capital campaign. YMCA is leading the effort to reach out to potential donors, with a key focus on generating interest in and support from the community. Next steps include engaging professionals regarding the layout of the building.

TRANSPORTATION

Czapp reported that, after receiving confirmation from PennDOT, implementation of BusPatrol has begun. Spring Grove is the first PA school district to support the process of accountability for bus safety violations. Lori Stine, District Transportation Coordinator, stated that drivers are thrilled as they can now concentrate on loading and unloading students at stops. Cameras capture pictures of vehicles, drivers, and plates, making enforcement much easier. White strongly admonished the authors of two emails sent to school board members opposing use of the system.

MANAGEMENT COMMITTEE REPORTS:

POLICY

Ioannidis presented two options for the 2023-2024 proposed school calendar for review, with a projected start date of August 21 for staff and August 24 for all students. A third option with an earlier start date of August 14 was not preferred. Ioannidis confirmed that weather days are still included but may not be used; rather, he may call for virtual learning on inclement weather days, depending upon the situation. The board will consider approval of the recommended version (option C) of the 2023-24 school calendar at the November 28th regular voting meeting.

**Spring Grove Area School District
Board of School Directors Meeting Minutes
November 14, 2022, Directors' Study Forum Meeting**

Ioannidis presented the Citizen Advisory Committee's (CAC) final report and recommendations for consideration of updating the student dress code. Wilson, CAC Chair, was pleased that the group was committed to completing the work within an accelerated timeline, and all members were agreeable with the outcome. The board will consider approval of the recommended revisions at the November 28th regular voting meeting. Next steps include communicating the updates to students and administrators, with roll out and implementation in January 2023. White suggested consideration of implementing a staff dress code. Ioannidis will include that matter in future discussions with SGEA.

PERSONNEL

Ioannidis presented a memorandum concerning support staff compensation and starting wage matrices. Options with the projected impact to the annual budget included a flat dollar amount increase, a percent increase in January 2023, and/or a combination. Shearer requested a listing of total compensation that considers fringe benefits. AnJie Doll, HR Director, indicated the district is in the process of contributing to the LIU annual salary report that will provide some points of comparison with other districts; however, if considering a January implementation date, guidance is needed now to include with November 28th board actions. Following discussion, the board directed the administration to prepare estimates using \$1.00, \$1.50, and \$2.00 per hour increases, and adding an end of year bonus, for consideration. The board will also consider proposed matrices for support and level V staff, and a proposed incentive for substitute teachers.

Stein presented a list of proposed personnel actions to be considered for approval at the November 28th regular voting meeting.

PROGRAM COMMITTEE REPORTS:

CURRICULUM

Dr. Steve Guadagnino, Assistant Superintendent, presented a memorandum proposing new/revised courses for review and discussion. The board will consider approval of the courses at the November 28th regular voting meeting.

Guadagnino presented one overnight conference request for consideration. The board will consider approval for members of the Technology Department to attend and participate in the 2023 PETE&C conference, February 13-15, 2023, at the November 28th regular voting meeting.

Guadagnino presented a proposed Affiliation Agreement with Messiah University for consideration, providing district facilities as a practicum for student teaching and accepting University student interns in buildings. The board will consider approval at the November 28th regular voting meeting.

Guadagnino presented 11 major trips for review. The board will consider approval of the trips at the November 28th regular voting meeting.

PLANNING:

There were no items presented for consideration.

ADJOURNMENT: Ritz moved for adjournment at 9:10 PM. Wilson seconded. The meeting adjourned by unanimous voice vote.

RESPECTFULLY SUBMITTED BY:

Mark A. Czapp,
Director of Business Operations/Board Secretary