

REGULAR VOTING MEETING

of the Spring Grove Area School District Board of School Directors

Monday, November 28, 2022, 7:00 PM

Spring Grove Area Middle School, 244 Old Hanover Road, Spring Grove, PA

VOTING MEETING AGENDA

- I. **Call To Order** RACHEL ROHRBAUGH
- Flag salute and moment of silence
 - Roll call
 - Documented or announced reasons for known absences
 - Announcements regarding executive sessions held since the last sunshine meeting: n/a
- II. **Welcome Visitors: Formal and Informal requests to address the Board**
- III. **Board and Administration Response to Public Comment**
- IV. **Superintendent's Report** DR. GEORGE W. IOANNIDIS
- V. **Student Representative's Report** TRENTON LEGGETT
- VI. **Correspondence** RACHEL ROHRBAUGH
- VII. **Legislative Update** DR. GEORGE W. IOANNIDIS
- VIII. **York County School of Technology** DAVE TRETTEL
- IX. **York Adams Academy** KAREN BAUM
- X. **Special Committee Reports** *(as needed)*
- XI. **Approval of Minutes:** *(motion and second needed, voice vote)*
- October 24, 2022 – Regular Voting Meeting
 - November 14, 2022 – Voting Meeting
 - November 14, 2022 – Directors' Study Forum
- XII. **Treasurer's Report** *(motion and second needed, roll call vote)* DOUG WHITE
- Month Ending October 31, 2022



XIII. Departmental Reports/Board Action Requests *(motion and second needed, roll call vote)*

- **BUSINESS/FINANCE REPORTS**

- Budget and Finance
- Buildings and Grounds
- Transportation

DOUG WHITE
RODNEY SHEARER
MICHAEL RITZ

- **MANAGEMENT REPORTS**

- Policy
- Personnel

KAREN BAUM
DOUG STEIN

- **PROGRAM REPORTS**

- Curriculum

NICOLE WILSON

XIV. Adjournment *(motion and second needed, voice vote)*

XV. Executive Session for Personnel and Negotiations

TREASURER'S REPORT FOR THE MONTH ENDING October 31, 2022

GENERAL FUND - CHECKING

<u>Balance 09/30/2022</u>		\$ 11,475,930.79		\$ 11,475,930.79
<u>Receipts</u>				
	Total Receipts (as per attached)	\$ 9,702,488.16		
	Cleared Deposits (Including Prior Months)		\$ 9,701,776.65	\$ 9,701,776.65
<u>Expenditures</u>				
	Paid bills through end of month	\$ 6,409,744.35		
	Voided Checks	\$ (961.88)		
		\$ 6,408,782.47		
	Cleared Expenses (Including Prior Months)		\$ 6,429,439.17	\$ 6,429,439.17
<u>Balance 10/31/2022</u>				
	ACNB (.60%)			\$ 14,748,268.27

GENERAL FUND - INVESTMENTS

<u>Balance 10/31/2022</u>				
	PLGIT Plus (2.83%)	\$ 1,754.01		
	PSDLAF - Max (2.758%)	\$ 2,254,521.45		
	PSDLAF - Full Flex Pool (2.980%)	\$ 3,026,652.80		
	PSDLAF - Full Flex Pool (3.000%)	\$ 3,028,760.73		
	PSDLAF - Cash MGMT Bill (3.419%)	\$ 4,946,253.33		
	PSDLAF - Treasury Bill (3.431%)	\$ 4,932,312.78		
	PSDLAF - Treasury Bill (3.781%)	\$ 4,907,966.53		
	PSDLAF TOTAL	\$ 23,096,467.62		
	INVESTMENT TOTAL		\$ 23,098,221.63	\$ 23,098,221.63
	GENERAL FUND - TOTAL			\$ 37,846,489.90

NUTRITION SERVICES FUND

<u>Balance 9/30/2022</u>		\$ 1,304,921.39		\$ 1,304,921.39
<u>Receipts</u>				
	Total Receipts (as per attached)	\$ 322,333.90		
	Cleared Deposits (Including Prior Months)		\$ 324,381.90	\$ 324,381.90
<u>Expenditures</u>				
	Paid bills through end of month	\$ 313,510.70		
	Voided Checks	\$ -		
		\$ 313,510.70		
	Cleared Expenses (Including Prior Months)		\$ 315,991.60	\$ 315,991.60
<u>Balance 10/31/2022</u>				
	ACNB (.60%)			\$ 1,313,311.69
	NUTRITION SERVICES FUND TOTAL			\$ 1,313,311.69

CAPITAL RESERVE FUND

<u>Balance 9/30/2022</u>		\$ 399,107.28		\$ 399,107.28
<u>Receipts</u>				
	Transfer from General Fund	\$ 999,806.10		
	Interest	\$ 287.76		
	Cleared Deposits (Including Prior Months)		\$ 1,000,093.86	\$ 1,000,093.86
<u>Expenditures</u>				
	Paid bills through end of month	\$ 73,906.35		
	Voided Checks			
		\$ 73,906.35		
	Cleared Expenses (Including Prior Months)		\$ 66,842.95	\$ 66,842.95
<u>Balance 10/31/2022</u>				
	ACNB (.60%)			\$ 1,332,358.19
CAPITAL RESERVE INVESTMENTS				
	PSDLAF PSDMAX (2.758%)	\$ 556,384.48		\$ 556,384.48
	CAPITAL RESERVE TOTAL			\$ 1,888,742.67

Invoices presented for Board approval				\$ 73,906.35
	A.G. Mauro		\$ 73,906.35	

STUDENT ACTIVITY FUNDS

<u>Balance 10/31/2022</u>				
	Elementaries	\$ 4,358.54		
	Intermediate School	\$ 7,656.94		
	Middle School	\$ 6,420.49		
	High School	\$ 98,635.81		
	STUDENT ACTIVITY FUNDS-TOTAL			\$ 117,071.78



BUDGET AND FINANCE BOARD ACTIONS REQUESTED:

- A. **ACCOUNTS PAYABLE LISTS** – Approval of the Accounts Payable lists, as presented.
- B. **2023 PROPOSED SGRPRC BUDGET** – Approval of the Spring Grove Regional Parks and Recreation Center proposed 2023 budget as presented on November 14, 2022.
- C. **DISPOSAL OF OBSOLETE EQUIPMENT** – Approval to declare the technology equipment (iPads) included on the attached list as surplus and dispose of the items for purposes of recycling/reselling, in accordance with School Board Policy #706.1.
- D. **SPRING GROVE AREA SCHOOL DISTRICT LOGO / BRANDING** – Approval to engage Jostens SchoolMark to create a branding package that includes a refreshed/redesigned District Logo for use throughout the school district, at a cost not to exceed \$2,500.
- E. **ACCELERATED BUDGET OPT OUT RESOLUTION** – Adoption of the attached Resolution certifying that the 2023-2024 fiscal year budget will be funded based on maintaining the current tax rates or increasing tax rates by an amount less than or equal to the Act 1 Index application to the School District of 5.5%, and that the School Board will comply with the rules set forth in School Code §687 for adoption of the school district proposed and final budgets for the 2023-2024 fiscal year.

SPRING GROVE AREA SCHOOL DISTRICT

Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Inflation Index **(and No Need to Comply with Act 1 Accelerated Budget Procedures)** **2023-2024 School Year**

Background. Act 1 § 311(a), 53 P.S. § 6926.311(a), requires an accelerated budget adoption timeline and procedure unless a school district, no later than 110 days before the primary election, adopts a resolution containing the certifications incorporated in this resolution. The deadline this year is January 31, 2023. After adoption of a resolution containing such certifications, § 311(d) authorizes a school district to comply with pre-Act 1 budget adoption rules as set forth in School Code § 687, 24 P.S. § 6-687. The School Board has reviewed the school district preliminary budget or has other information sufficient to make a determination that the budget for the next fiscal year can be funded based on maintaining current tax rates or increasing taxes by an amount less than or equal to the Act 1 index. In lieu of the Act 1 budget adoption timeline and procedure, the School Board wishes to make the required certifications and comply with pre-Act 1 budget adoption rules.

RESOLVED, that the Board of School Directors of the Spring Grove Area School District, makes the following unconditional certifications:

1. The school district's various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year (2023-24) based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.
2. The applicable index for the next fiscal year is 5.5%, and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.
3. The School Board has to date and, in the future, will comply with the rules set forth in School Code § 687 for adoption of the school district proposed and final budgets for the next fiscal year.
4. The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.

ADOPTED by the School Board November 28, 2022.

_____Mark A. Czapp_____, Secretary



BUILDINGS AND GROUNDS BOARD ACTIONS REQUESTED:

- A. **HIGH SCHOOL AUDITORIUM LIGHTING/SOUND UPGRADE** – Approval of the Agreement with Stray Pro for services and the scope of work detailed in the attached to perform lighting and sound upgrades in the Spring Grove Area High School Auditorium, including, but not limited to, installation of a new PA and mixing console, lighting upgrade, replacement LED house and theatrical fixtures and control console, at a cost not to exceed \$559,619 as outlined in Exhibit A.

**FOR INFORMATION ONLY:****MANDATED BUILDING FIRE DRILLS**

BUILDING	DATE of DRILL	MINUTES	SECONDS
New Salem Elementary	10/12/2022	2	20
Paradise Elementary	10/25/2022	1	44
Spring Grove Elementary	10/24/2022	2	10
Spring Grove Intermediate	10/19/2022	2	27
Spring Grove Middle School	10/12/2022	2	14
Spring Grove High School	10/26/2022	3	52



TRANSPORTATION BOARD ACTIONS REQUESTED:

- A. **2022-2023 KRISE BUS/VAN DRIVERS** – Approval of the following additional contracted Krise Bus Company Bus/Van Driver(s) for the 2022-2023 school year:

- 1) Autumn Kalomeris
- 2) David Moses
- 3) Elaine Moul
- 4) Miranda Riggen
- 5) Jane Yost
- 6) Kimberly Zeigler

**POLICY BOARD ACTIONS REQUESTED:**

- A. **2023-2024 SCHOOL CALENDAR** – Approval of the attached 2023-2024 Spring Grove Area School District calendar.
- B. **UPDATE STUDENT/PARENT HANDBOOK DRESS CODE** – Approval to update the 2022-2023 Student/Parent Handbook and implement the attached revisions to the student dress code, effective January 1, 2023.
- C. **SECOND READING** – Approval of a second and final reading for the following policies:
- 1) Revisions to Policy 236.1: Threat Assessments
 - 2) Revisions to Policy 805: Emergency Preparedness and Response
 - 3) Revisions to Policy 805.2: School Security Personnel
 - 4) Revisions to Policy 808: Food Services
- D. **DONATIONS** – Acceptance of the following donation/grant in accordance with Board Policy No. 702, Gifts, Grants and Donations:
- 1) Donations from businesses and individuals listed below to support the Veterans Memorial Wall/Walk of Heroes event, and/or purchase American Flags that decorated building campuses throughout the district to honor our veterans and celebrate Veterans Day:
 - a. Two 55-passenger Bailey Coach buses to transport students to/from Papermakers Stadium.
 - b. Monetary donation in the amount of \$150 from Robin Greer.
 - c. Monetary donation in the amount of \$250 from Jennifer and Michael Ormond.
 - d. Monetary donation in the amount of \$100 from Cupcakes by Jenn LLC.
 - e. Monetary donation in the amount of \$630 from Erin Ramsay.
 - f. Monetary donation in the amount of 150 from Hui Ling Xiao.
 - 2) A monetary donation in the amount of \$100.00 from Margaret Schlichter to support the District's Weekend Backpack Program.
 - 3) A monetary donation in the amount of \$250 from Hanover Toyota to provide support to the Graduating Classes of 2024 and 2025 for the 2023 prom event.
 - 4) A monetary donation in the amount of \$1,000 from Rumbaugh Insurance to support the Mountain Biking Club.



FOR INFORMATION ONLY:

POLICY COMMITTEE MEETING MINUTES – See attached.

- A. October 26, 2022
- B. November 11, 2022

FINAL PROPOSED 2023-2024 SCHOOL CALENDAR

Board Action: November 28, 2022

 Spring Grove Area Board of School Directors reserves the right to modify this school calendar at any time. Notification of any such changes to this calendar will be made at least five days prior to enacting the change(s), whenever possible.							JULY <table><tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>28</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr><tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr><tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr><tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr><tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr><tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr></table>							Su	Mo	Tu	We	Th	Fr	28							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						JANUARY <table><tr><th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th></tr><tr><td></td><td></td><td></td><td>3</td><td>4</td><td>5</td><td>6</td></tr><tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr><tr><td>14</td><td></td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr><tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr><tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr></table>							Su	Mo	Tu	We	Th	Fr	Sa				3	4	5	6	7	8	9	10	11	12	13	14		16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				1-2 - HOLIDAY / SCHOOLS CLOSED 12 - Early Dismissal for Students AM / Teacher In-Service PM 15 - HOLIDAY / NO SCHOOL for Teachers or Students 17 - End of Second Marking Period													
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EARLY DISMISSAL TIMES:
GRADES 7-12 @ 10:30 AM
GRADES 5-6 @ 11:45 AM
GRADES K-4 @ 12:00 NOON

**THE FOLLOWING ARE RECOMMENDATIONS FROM THE CITIZEN ADVISORY COMMITTEE
TO THE BOARD OF SCHOOL DIRECTORS FOR CONSIDERATION. EXCERPTS FROM THE EXISTING
CORE HANDBOOK LANGUAGE, AND ELEMENTARY/INTERMEDIATE SPECIFIC SECTIONS OF THE
HANDBOOK, HAVE BEEN INCLUDED/UPDATED IN THE LANGUAGE BELOW.**

CORE SECTION OF THE 22-23 HANDBOOK: Hyperlinks will be used in **all building-specific sections** to take parent/student to **the** following **CORE SECTION** language:

Dress and Grooming (Policy #221)

An important component of our educational process is teaching students the importance of healthy grooming, proper dress for the occasion, and good hygiene. All parents/guardians are asked to cooperate with the Spring Grove Area School District in helping students develop pride in their appearance.

GENERAL GUIDELINES

- Students should use proper discretion with respect to school dress.
- Clothing should be clean and free of suggestive or vulgar printing or pictures.
- Hoods on any apparel are not to be worn in the school building(s) during the regular school day.
- Clothing with signs, symbols, or slogans depicting alcohol, drugs, tobacco, vaping, or profanity, in print or in pictures, is not permitted.
- Clothing that exhibits slogans, phrases, pictures, or symbols that have a sexual connotation, contain a double entendre (meaning), or reference violence or matters determined to be a hazard to health or safety, is not permitted.
- Clothing that materially and substantially interferes or disrupts the educational process, activities, or work of the school (including a student's educational performance), is not permitted.
- Clothing that interferes with the rights of other students is considered inappropriate school attire and is not permitted.
- Clothing that reveals undergarments is inappropriate and may not be worn during the regular school day.
- Clothing which materially and substantially interferes or disrupts the educational process by style or appearance is not permitted.

Examples of clothing that are considered materially and substantially disruptive to the educational setting and/or hazardous include:

- Transparent/sheer clothing
- Sagging pants where the undergarments are exposed
- Tube tops/halter tops/strapless tops/shirts without sides or low-cut sides
- Shirts/Tops that, when standing, the hem of the shirt does not meet the waist of the pant/skirt/bottom
- Skirts/shorts/dresses that reveal any part of the buttocks
- Costumes (unless promoted as a spirit day)
- Chains, jewelry, or any type of clothing or accessories, which potentially create a dangerous or materially and substantially disruptive situation, are not permitted.
- Hair styles, body art, and/or cosmetics, which materially and substantially interferes or disrupts the educational process by appearance, are not permitted.
- Sunglasses are not to be worn within the school setting unless medically necessary.

ELEMENTARY LEVEL (GR. K-6) SPECIFIC

Students should be dressed appropriately for the weather. Elementary school students participate in scheduled outdoor recess periods when/as the weather permits. Students will engage in physical activity, such as running and jumping on black top areas, as well as grass and chipped mulch areas.

Elementary students also participate in scheduled physical education classes during the cycled school day. For the safety of our elementary level students, students must wear safe and appropriate footwear, such as sneakers and closed-toed shoes.

- Sandals, high-heels, slippers, and flip flops are not considered safe and appropriate for physical activity. Students wearing footwear not appropriate for physical activity will not be permitted to participate in certain activities on the playground during recess period.

SECONDARY LEVEL (GR. 7-12) SPECIFIC

Hats, headbands, bandanas, or other head coverings (excluding hoods) are permitted to be worn during the school day **at the secondary (7-12) level** if they adhere to the general guidelines listed above regarding clothing.

Students should be dressed appropriately for the weather. Secondary level students participate in scheduled outdoor classes when the weather permits. Per individual schedule, students may participate in physical education classes, science labs, weight room activities, etc. For that reason, students must wear safe and appropriate footwear during such activities, such as sneakers and closed-toed shoes.

- Sandals, high-heels, slippers, and flip flops are not considered safe and appropriate footwear for physical activity, science labs, weight room activities, etc. Students wearing footwear not appropriate for the activity/class will not be permitted to participate.

REFERRAL PROCESS/DISCIPLINARY ACTION FOR STUDENTS K-12:

- 1) Students wearing prohibited dress will be referred to the office.
- 2) Referred students will be offered an opportunity to correct their attire, in an agreed-upon manner and time frame.
- 3) Students who do not comply will be subject to disciplinary action.

Final determination of acceptable dress and grooming rests with the Principal or Assistant Principal (or designee).

PERSONNEL BOARD ACTIONS REQUESTED:

- A. **SUPPORT STAFF SALARY INCREASE** – Approval of a \$1.00 hourly rate increase for all support staff, effective January 1, 2023.
- B. **SUPPORT STAFF ROCKET PRIDE RECOGNITION** – Approval of an incentive bonus of \$500 for each support staff member active at the conclusion of the 2022-2023 school year.
- C. **SUBSTITUTE INCENTIVE** – Approval of an incentive bonus of \$125 for every ten (10) days of work in the Spring Grove Area School District for day-to-day teacher substitutes, retroactive to the beginning of the 2022-2023 school year.
- D. **SUPPORT STAFF MINIMUM SALARY MATRIX** – Approval of the attached Support Staff Compensation Matrix, reflecting a 4% increase.
- E. **LEVEL V MINIMUM SALARY MATRIX** – Approval of the attached Level V Compensation Matrix, reflecting a 4% increase.
- F. **RESIGNATIONS** – Approval of the following resignations:
- 1) **Spring Grove Area Middle School Math Instructor** – Amy Thompson, effective January 20, 2023, to accept a position outside of education.
 - 2) **Girls Lacrosse Varsity Assistant Coach** – Stephen Richards, effective November 11, 2022, for personal reasons.
- G. **TRANSFER** – Approval of the following transfer:
- 1) **Spring Grove Area School District Technology Systems Support Specialist** – Barbara Valencia, **from** Spring Grove Area School District Substitute Coordinator / Human Resources Assistant to Spring Grove Area School District Technology Systems Support Specialist, effective December 12, 2022. Compensation established at \$19.50 per hour, 8 hours per day, 260 days per year.

***Background Information** – Barbara has been employed with the district since 2014 and has been the district substitute coordinator, human resources assistant, and volunteer coordinator. Barbara is filling the position resulting from the retirement of Karen Yingling.*
- H. **APPOINTMENTS** – Approval of the following appointments, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:
- 1) **Spring Grove Area Middle School Instructional Assistant Special Education (Learning Support)** – Lindsey Fascetta, effective November 15, 2022. Compensation established at \$15.00 per hour, 5.5 hours per day, 180 days per year.

***Background Information** – Lindsey earned a Bachelor of Fine Arts degree from Maryland Institute College of Art and has 3 years of experience as an assistant teacher. Lindsey is filling the position resulting from the resignation of Peggy Harling.*

- 2) **Spring Grove Elementary School Head Custodian** – Elizabeth Duncan, effective November 29, 2022. Compensation established at \$17.25 per hour, for 8 hours per day, 260 days per year.

Background Information – Elizabeth owned a cleaning business for 10 years and has been working in a neighboring district as a custodian for 4 years. Elizabeth fills in for the head custodian in her current assignment and is filling the position resulting from the resignation of Bekka Swiger.

- I. **STUDENT EMPLOYEES** – Approval of the following individuals pending receipt of clearances and completed Act 168 disclosure forms from previous employers. Compensation established at \$10.25 per hour.

- 1) Jayden Matera, Student Custodian
- 2) Jake McCannon, Student Custodian
- 3) Robert Pelham, Student Custodian
- 4) Emily Ramsay, Student Custodian
- 5) Anna Soper, Student Custodian

- J. **PROFESSIONAL SUBSTITUTE** – Approval of the following professional substitute for the 2022-2023 school year at a rate of \$110.00 per day and \$125.00 per day beginning on the 21st day cumulative, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Devin Ulsh

- K. **REGISTERED NURSE SUBSTITUTE** – Approval of the following registered nurse substitute for the 2022-2023 school year at the rate of \$30.00 per hour, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

- 1) Erin Meyering

**PERSONNEL REPORT / FOR INFORMATION ONLY****A. FAMILY MEDICAL LEAVE ACT (FMLA) LEAVES GRANTED:**

<i>EMPLOYEE NAME</i>	<i>BUILDING</i>	<i>DEPARTMENT</i>	<i>DATE LEAVE BEGINS (approximately)</i>	<i>DATE LEAVE ENDS (approximately)</i>
Heidi Bortner	HS	Special Education	11/25/2022	01/06/2023
Laura Triantafyllou	MS	Health Services	11/29/2022	12/23/2022
Jessica O'Brien	HS	Physical Education	12/12/2022	01/03/2023

CURRICULUM BOARD ACTIONS REQUESTED:

- A. **OVERNIGHT CONFERENCE** – Approval for Christopher Enck, District Technology Coordinator, Ben Louey, Supervisor of Online Learning, and Kristen Henning, Kim Dunlap, Brent Barge, Instructional Technology Specialists, to attend the Pennsylvania Educational Technology Expo & Conference (PETE&C) at Kalahari Resorts and Convention Center, Pocono Manor, PA, February 13-15, 2023.
- B. **MESSIAH UNIVERSITY AFFILIATION AGREEMENT** – Approval to enter into agreement with Messiah University and provide district facilities as a practicum and accept Messiah University student teachers / student interns.
- C. **TRIP REQUEST** – Approval for Deanna Thatcher and Nicole Harlacher, High School World Language teachers, to accompany high school students to Philadelphia, PA, for the Art and Artisans event in Philadelphia, PA, on December 8, 2022.
- D. **TRIP REQUEST** – Approval for Jason Baker, High School Social Studies teacher, to accompany high school students to Pittsburgh, PA, for a Mock Trial Competition at University of Pittsburgh, January 6-8, 2023.
- E. **TRIP REQUEST** – Approval for Jason Baker, High School Social Studies teacher, to accompany high school students to State College, PA, for a Mock Trial Competition at Pennsylvania State University, January 14-15, 2023.
- F. **TRIP REQUEST** – Approval for Jason Baker, High School Social Studies teacher, to accompany high school students to Philadelphia, PA, for a Mock Trial Competition at the University of Pennsylvania, January 21-22, 2023.
- G. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and Janet Senft, High School Aide, to accompany high school students to Price, MD, for a Rocket Launch at Maryland Delaware Rocketry Association (MDRA) on a Saturday or Sunday in February 2023 (depending on weather).
- H. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and Janet Senft, High School Aide, to accompany high school students to Price, MD, for a Rocket Launch at Maryland Delaware Rocketry Association (MDRA) on a Saturday or Sunday in March 2023 (depending on weather).
- I. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and Janet Senft, High School Aide, to accompany high school students to the Plains, VA, for a Rocket Launch at The Great Meadow (TARC Practice Launch) on a Saturday or Sunday in March 2023 (depending on weather).
- J. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, and Janet Senft, High School Aide, to accompany high school students to the Plains, VA, for a Rocket Launch at The Great Meadow (TARC Practice Launch) on a Saturday or Sunday in April 2023 (depending on weather).
- K. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, Jennifer Hastings, spouse of Brian Hastings, and Janet Senft, High School Aide, to accompany high school students to Huntsville, AL, for the NASA Student Launch Initiative (SLI), April 11-17, 2023.

- L. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, Jennifer Hastings, spouse of Brian Hastings, and Janet Senft, High School Aide, to accompany high school students to the Plains, VA, for Team America Rocketry Challenge (TARC) Nationals, May 18-21, 2023.
- M. **TRIP REQUEST** – Approval for Brian Hastings, High School Science teacher, Jennifer Hastings, spouse of Brian Hastings, and Janet Senft, High School Aide, to accompany high school students to Geneseo, NY, for the National Sport Launch, May 26-29, 2023.
- N. **NEW HIGH SCHOOL COURSES** – Approval of the following new courses at the high school, beginning with the 2023-2024 school year:
1. Sculpture I
 2. Student Instructional Assistant Internship Program
 3. Introduction to Technical Writing
 4. Mathematics & Sports
 5. AP Physics C – Mechanics
 6. Earth Science
 7. Forensic Science
 8. Introduction to Agriculture, Food, and Natural Resources
 9. Aviation Capstone (AOPA)
 10. Metal Fabrication I
 11. Pre-flight Your Career (AOPA)
 12. STEM Capstone
 13. Woodworking I
- O. **REVISION OF HIGH SCHOOL COURSES** – Approval for the following course revisions at the high school, beginning with the 2023-2024 school year:
1. Applied Trades Math – revised
 2. Design & Fabrication I – rewrite/rename
 3. Design & Fabrication II – rewrite/rename
 4. Introduction to Small Engine Repair – revised
 5. Robotics & Electronics I – rewrite/rename
 6. Robotics & Electronics II – rewrite/rename