

SPRING GROVE MUSIC BOOSTER MEETING MINUTES
MEETING HELD IN PERSON (Mascaro home) AND VIA ZOOM
August 1, 2022

IN ATTENDANCE: Jerry Mascaro, Theresa Kramer, Autumn Tyson, Rhonda Wastler, Barb Brenneman, Amy Buhrman, Kyle Showalter, Tim Bupp, Kathryn Tackett, Dan Fake, Kristen Henning

WELCOME / CALL TO ORDER / INTRODUCTIONS (Jerry Mascaro):

The meeting was called to order at 7:03pm, and meeting participant introductions were completed.

SECRETARY'S REPORT (Amy Buhrman):

Minutes from the June 13, 2022 meeting were reviewed with several changes noted. A motion to approve the amended minutes was made by Autumn Tyson and seconded by Rhonda Wastler. Motion carried.

TREASURER'S REPORT (Autumn Tyson):

SGMB Balance sheet was presented with the following balances:

	As of 6/27/2022
Uniform Fund	\$24,296.34
Scholarship Fund	\$58,273.59
Checking Account	\$87,561.84
Student Account Fund	\$15,133.81
Total	\$185,265.58

A motion to approve the treasurer's report was offered by Theresa Kramer and seconded by Kristin Henning. Motion carried.

The name of the Uniform fund has officially been changed to Capital fund.

Autumn is in the process of finalizing a date for the 2021-2022 year audit. She noted that SGMB had an excellent fundraising year, with significant funds added both to student accounts and the General fund.

DIRECTOR'S REPORTS:

Kyle Showalter: Today was the first day of marching band camp. Previous mini-camp rehearsals went well. The goal by the end of this week is the completion of the first two numbers. Kyle will be confirming with Dover, West York and Kennard-Dale this week for Marching Spectacular in order to have a final participation count. Kyle and Tim are moving forward with estimates from several uniform vendors for costs to fully replace marching band uniforms. The current uniforms are about 14 years old. Tim Bupp has had several conversations with school administrators who are in favor of a proposal to the school board to cover full uniform costs. As well, there continues as well to be a need for a larger flatbed trailer and utility vehicle for the marching band. There are no updates regarding the potential for private lessons at the high school. Music directors are looking at opportunities for cross-grade/school activities to have more interaction between music students at various grade levels. This year's Tri-M Showcase may be one such opportunity.

Band night is September 16, 2022. SGMB would like to hold a general informational meeting during rehearsal time for band night, as well as time focused on Marching Spectacular. There was discussion regarding other ways to get SGMB in front of other high school groups, as well as intermediate and middle school families. Back-to-school nights may offer that opportunity.

Dan Fake: There is nothing to report at this time.

Kathryn Tackett: We may want to involve SGMB at spring concerts somehow. Dan and Kathryn will be considering options; goodie bags were one suggestion. (Autumn noted there are funds available that could be used for this purpose.)

UPCOMING EVENTS/PERFORMANCES:

50th Anniversary Orchestra Concert: The concert is now scheduled to take place on May 20th at the middle school. Sue reached out to request templates for sponsor requests as well as the list of contacts for Marching Spectacular sponsors. Jerry has provided those as well as SGMB letterhead.

Marching Spectacular (9/24): The planning committee met at the end of June, and Rhonda created a Google Doc that covers all aspects of the event. Numerous vendors have already been confirmed. Sponsorship paperwork has gone out, as have one-liners/personal ads for students. Bill Stiles will take care of needed equipment, pop-ups, and any facility staff needed the day of the event. Jerry is handling parking and facilities. EMS is reserved, and a back-up is being sought. All major aspects of planning are moving along. There are numerous sponsors and business ads that have come in. There will be no show apparel this year.

2022-2023 Performances: High school dates are not yet fully approved and on the schedule. It is hoped that these will be finalized in the next week. All other concert dates have been established.

Spirit store inventory has been completed, and additional items have been purchased for the coming school year, including anticipated items for Spirit nights. Rhonda is working with Elliott Productions, and there will be a book available that shows all shirt designs for customer selections. This will eliminate the need to try to display all shirts in the limited space available. Options are also being limited in order to maintain a more consistent product inventory. All printing fees have been waived. Autumn will again set up a Sign-Up Genius to staff the Spirit Store this year. Jared Wastler will still announce for the marching band whenever possible.

There is a 12pm Saturday game that falls on the same day as the Red Lion Marching Band show (7pm). The band will perform at the game and then head to the show. SGMB is willing to provide support if needed; a meal was suggested as an option. Rhonda will talk with Kyle about what is needed.

WAYS & MEANS (Tracey Glace):

Mums: Plants will be moved/separated sometime next week. Brandon is still expecting a mid-September delivery. Suggestion was made to put in the facility request (parking lot only) at Paradise Elementary for 9/17 and 10/1 in preparation for the Mum sale.

Gift Cards: We now have to pay up front for Giant gift cards. Barb has also downloaded the Scripps list to review as a potential fundraiser; this would include a variety of gift card options,

including Giant and Weis gift cards. Scripps provides a breakdown of profits per card, and SGMB would then transfer a certain amount to applicable student accounts. Autumn will complete some follow-up regarding student account options related to sales. Barb will research Scripps as well. We would consider a straight percentage for student accounts or could allocate the entire percentage earnings to student accounts, with the idea that we reallocate a portion of meat stick profits to general funds. We will make a decision on Scrip at the September meeting.

Country Meats should be ready for Marching Spectacular.

Jerry will cover the openings of the Fundraiser drop boxes before the start of school.

PUBLICITY/COMMUNICATIONS/CORRESPONDENCE (Jerry Mascaro):

SGMB received a thank you from school board for continued support of Spring Grove music programs. Jerry will send a copy to Amy for the record.

Autumn will share the Remind code with all directors, who can share that information with students and parents at the start of the school year. As well, the Remind code and website will be listed on all concert programs.

STUDENT ACCOUNTS (Theresa Kramer):

There were thirty senior accounts with no request for reimbursement. Those funds will be transferred into the General fund.

SCHOLARSHIP COMMITTEE (Amy Buhrman / Jerry Mascaro):

High School Scholarship: All awarded seniors have sent thank you cards to SGMB. Suggestion was made to add some of the scholarship winner photos to the SGMB Tri-fold.

PROCEDURES/BY-LAWS (Jerry Mascaro / Rhonda Wastler / Dan Brenner):

A second reading of the Non-Sufficient Funds policy was completed. Jerry reached out to Mark Czapp to confirm the process for referring families to the district's collections policies. Mark noted that we would need to secure our own collections agency account, as we would not be able to access the district's account. The policy will be revised to "refer the family to a collections agency."

There were three instances involving NSF checks this year. Two have been resolved, and the third remains outstanding. SGMB will cover the cost of that transaction, and follow up will be completed with the parties involved. Rhonda Wastler made a motion to accept the NSF check policy as revised. Autumn seconded the motion. Motion carried.

One change has been made to the fundraising policy to reflect the NSF check policy. Suggestion was also made to strike mention of specific contributions to student funds under Grocery cards. Paragraph 6 on page 1, last sentence. Rhonda made a motion to accept the fundraising policy as amended. Kristen seconded the motion. Motion carried.

WEBSITE (Kristen Henning):

The format of all SGMB site pages now match, and all links are active. Please contact Kristin with any needed changes or additions to the website.

UNFINISHED BUSINESS (Jerry Mascaro):

All unfinished business was discussed in Director's reports.

NEW BUSINESS (Jerry Mascaro)

Back to School Nights: SGI—8/17, HS--8/31, MS—9/1. All are 6pm-8pm. We need 1-2 volunteers to work at each event. Jerry will contact each building to request a table for SGMB.

ADJOURNMENT (Jerry Mascaro):

The next membership meeting is scheduled for September 5, 2022 at 7:00pm. This meeting will take place via Zoom, as Room 51 is not available at the high school on that day. A motion to close the meeting was made by Autumn Tyson and seconded by Rhonda Wastler at 8:37pm. Motion carried.