

**New Salem Elementary School
PTO Minutes
April 4, 2023**

MEETING CALLED TO ORDER:

The meeting was called to order by Jennifer Bankert.

ATTENDEES:

Craig Seelye, Kerry Miller, Andrea Bortner, John Brenneman, Brandie Little, Jennifer Bankert, Kelly Stahlman, Ashly Barbour, Robin Lawson, Nikki Colucci, Jessica Daniels

SECRETARY'S REPORT:

Approval of minutes from March 7, 2023 (Approved by John Brenneman, 2nd by Brandie Little)

PRINCIPAL'S REPORT:

1. The school year is wrapping up.
2. Joe Corbi's pick up took place on March 23.
3. PSSAs will be taking place soon.
4. Many field trips are coming up.
5. The Diversity Festival will be held on April 13 at the high school.
6. Mrs. Dugan is organizing the Community Yard Sale which will take place on May 20.
7. Career Day is coming up.
8. Students have an early dismissal on Thursday, April 6 and off on Friday, April 7 and Monday, April 10. This is the last day off until Memorial Day.

TEACHERS' REPORT:

1. Mrs. Colucci will be organizing Field Day. Field Day will be held from 9:00-3:10. Classes will participate for an hour at a time. Staff are encouraged to participate as well. Jenn Bankert will be facilitating volunteers. Discussion ensued about snacks and water bottles being provided to students during field day. Jenn Bankert made a motion to authorize the purchase of popsicles, cost not to exceed \$100. (2nd by Brandie Little, motion carried.)
2. Mrs. Cohen submitted receipts for reimbursement for the literacy program shirts.

OLD BUSINESS:

1. **End of Year Dates**-Review of dates from March 7 meeting with the following additions:
 - a. 4/13-Diversity Festival at the high school
 - b. 5/16-Senior Walk
2. **OMG Coffee Truck**-Coming to New Salem on 5/10 for teacher appreciation. Jenn asked whether we could share this date with the intermediate school. Jenn will coordinate.
3. **Teacher Appreciation Dinner**-Dinner from Moonlight Cafe will be provided for teachers on May 11. Dinner will be delivered at 5:00 p.m. We will be getting 3 1/2 trays (Chicken Afumicato, Spaghetti and Alfredo), which serve about 30 people. Dinner includes salad, dressing and breadsticks. Jenn will provide cupcakes. Cost will be \$318 plus a tip, for a total of \$348. Check will be given to Kelly at the May meeting.

4. **Book Fair Summary**-Total sales (including tax) were \$8,994.55 (\$8,485.42 without tax). The total we need to pay for cash brought in is \$2,653.32. We received almost \$87 for All for Books. We spent 434 Scholastic Dollars and earned 4,220.47 Scholastic Dollars, of which 200 must be used in the first 6 months.

NEW BUSINESS:

1. **Officer Nominations for 2023-24 school year**-President-Jennifer Bankert, Vice President-Andrea Bortner, Secretary-Kerry Miller, Treasurer-Brandie Little. These positions will be voted on at the May 2 meeting. Jenn posted on Facebook for anyone interested in an officer position to attend the April meeting. Andrea will put an announcement in the newsletter asking anyone interested in an officer position to email the PTO.
2. **Fundraisers for next year**-Discussion ensued regarding fundraisers for next year. Some suggestions were Cherry Dale, Gertrude Hawk (possibly in January), Laps for Education, Math Madness.

FREE MONEY PROGRAMS-Nothing to report

UPCOMING EVENTS:

1. **Food Truck Event**-Will be held on April 26. Eleven food trucks are coming. A flyer will be made. Genesis church is not requiring a deposit this year. There are trash bins in the shed. Jenn will check with the church about putting signs up earlier in the week. Jess will make a sign for the event.
2. **Springfest**-Will be held on May 12. Jess will check the shed and confirm the games. National Honor Society from the high school and Brownies will be volunteering. We will need setup and clean up volunteers. We are hoping to have 10 baskets to raffle off. Jess will make signup sheets. Food vendors: Bricker's, Pinky's BBQ, Premium Shaved Ice, Sarah's Creamery and Jim & Nena's pizza. Everything needs to be set up by 4:30.

TREASURER'S REPORT:

Approval of budget (Approved by John Brenneman, 2nd by Kelly Stahlman)

OPEN DISCUSSION:

1. **May Restaurant of the Month**-Will be at Rita's, Kerry will contact Stephanie Kennedy and Rita's to pick a date.

AJOURNMENT:

The meeting was adjourned by Jennifer Bankert.

The next meeting will be on Tuesday, May 2 at 6:30pm in the library.

Respectfully submitted by Andrea Bortner, PTO secretary 2022-2023