

SPRING GROVE AREA SCHOOL DISTRICT FY 2023-24 BUDGET TIMELINE

DEADLINE / MEETING		ACTION
SEPTEMBER		
September 1	PDE publishes Act 1 Index	None.
September 12	Directors' Study Forum	Review Budget Timeline/Process. Review Act 1 Index implications.
September 26	Voting Meeting	Approve Budget Timeline/Process.
OCTOBER		
October 10	Directors' Study Forum	Review enrollment data.
October 1-31		Administration discusses program needs, staffing requirements, and resource allocations for next fiscal year.
NOVEMBER		
November 14	Directors' Study Forum	Review preliminary audit data from FY 2021-22. Discuss Act 1 exceptions and the optional resolution to limit tax increase to the Index.
November 28		Staff submit completed staffing, supply, equipment, and service requests to Principal/Administrator.
November 28	Voting Meeting	Discuss options for exceptions to Act 1 Index. Consider Board action to stay within the Index (and not apply for exceptions) – must be decided by January 26, 2023.
DECEMBER		
December 1-31		Finalize Preliminary Budget based on line item submissions.
December 5	Reorganization Meeting	Continue detailed Budget Discussions. Final discussions on whether to adopt Index Resolution or vote on Preliminary Budget. If Resolution is not adopted, advertise the Proposed Preliminary Budget.
JANUARY		
January 26		Deadline to advertise Proposed Preliminary Budget if Act 1 Index Resolution is NOT adopted or planned to be adopted.



January 9	Directors' Study Forum	Continue detailed Budget Discussions.
DEADLINE / MEETING		ACTION
January 23	Voting Meeting	Latest date to vote on Act 1 Index Resolution (<i>deadline of January 31, 2023 Exact date TBD</i>).
FEBRUARY		
February 13	Directors' Study Forum	Review Preliminary General Fund Budget: Long Range Financial Plan New Programs Known factors If Index Resolution is not adopted, vote on Preliminary Proposed Budget.
February 27	Voting Meeting	Continue Budget Discussions.
MARCH		
March 13	Directors' Study Forum	Continue detailed Budget Discussions – review state funding based on Governor's budget. Review program and staffing requirements. Review Nutrition Services Fund Budget.
APRIL		
April 10	Directors' Study Forum	Continue detailed Budget Discussions. Adopt Proposed Final Budget. Approve the advertisement of Final Budget and make it available for public inspection.
MAY		
May 8	Directors' Study Forum	Discuss Final Budget.
May 22	Voting Meeting	Adopt Final General Fund Budget and Nutrition Services Budget.
JUNE		
June 30		Submit budget documents to PDE.